

PUBLIC WORKS BOARD MEETING  
March 10, 2020

The Public Works Board meeting was called to order in the City Council Chambers by Chairwoman Cassandra Siefkas at 6:05 P.M.

Those present at roll call: Chairwoman Cassandra Siefkas  
Penny Calhoon  
Terry Kim  
Randy McDermed  
Absent: Mayor Jim Collins  
Kirby Ladner  
Others Present: Ken Wagner, Public Works Director  
Mary Tuttle, Deputy City Clerk  
Councilman David Armstrong  
Rose Pritchard

Minutes: Penny Calhoon moved, Terry Kim seconded, to accept the minutes of the February 11, 2020 meeting. On a voice vote, Chairwoman Cassandra Siefkas declared the motion carried.

Citizen Participation: Rose Pritchard

Financial Reports: After a review of financial reports, Terry Kim moved, Penny Calhoon seconded, to accept financials for February, 2020. On a voice vote, Chairwoman Cassandra Siefkas declared the motion carried.

Unfinished Business:

New Business: After a review of a request for waiver of water charges due to a water leak, Penny Calhoon moved, Terry Kim seconded, to recommend to the City Council to approve a waiver of \$38.59 for 624 Maple Ave. On a voice vote, Chairwoman Cassandra Siefkas declared the motion carried.

Chairwoman Cassandra Siefkas indicated a large number of citizens want a newsletter from Public Works to let them know what is going on in the City and suggested a newsletter go out with monthly bills. Director Ken Wagner indicated a monthly "Public Works Department Report" is currently available on the City website.

Chairwoman Cassandra Siefkas asked Director Ken Wagner if there is a plan for succession for a replacement for his position. Ken Wagner said a vacancy would have to be advertised to the public. Rose Pritchard asked if the city could have an apprenticeship program. Director Ken Wagner said the position requires state certified water license which would make it hard to find applicants for apprenticeship.

Announcements:

Public Works Director's Report: The Public Works Report was reviewed.

The next regularly scheduled meeting is Tuesday April 14, 2020 @ 6:00 P.M.

Meeting adjourned @ 6:40 P.M.

  
MARY TUTTLE  
Deputy City Clerk

  
CASSANDRA SIEFKAS  
Chairwoman