

RECORD OF PROCEEDINGS

January 12, 2021

The Las Animas Municipal Light & Power Board met in regular session at 5:30 pm., Tuesday, January 12, 2021 in the City Council Chambers, with live streaming on Facebook. **Present** were Mayor Jim Collins, David Beebe, Bill Deal and Jerry Maupin. **Absent:** Roberto Montoya. Mayor Collins declared a quorum present and called the meeting to order. Superintendent Ron Clodfelter and Secretary Susan Morlan was also present. **Other Guests:** Bob Walter of Air Med Care.

Citizen Participation: None

Approval of Consent Agenda: Mr. Beebe made a motion to approve the Consent Agenda (Minutes, Vouchers, and Income Statement for December). Mr. Maupin seconded, motion carried.

Superintendent's Report: The December 2020 operations for the Las Animas Municipal Light & Power were as follows:

- The ARPA Operating Committee met December 1st. We discussed what COVID-19 protocols would be implemented in the event a mutual-aid situation should arise, to ensure the safety of the crews. All of the Superintendents that make up the Committee was in total agreement that this pandemic could trigger a mutual-aid incident like we have never seen before. It could impact the health and availability of line crews to perform even day-to-day operations. The plan we came up with will implement the following protocols; separation of crews with enhanced communication between crews by using handheld radios that might be available through the local Emergency Manager Coordinator and the use of proper personal protective equipment. I am confident that regardless of the circumstance, mutual-aid between the ARPA members will be conducted in a safe and professional manner.
- The ARPA Board met on December 3rd. The Board of Directors approved the 2021 Budget, adopted a Resolution authorizing the redemption of ARPA's 2010 Bonds in the amount of \$14.8 million. The retirement of these Bonds will reduce ARPA's annual debt service by \$1.23 million. The Budget also has an energy rate reduction of approximately 3.6%. Our local E.C.A. will automatically see that in February.
- The line crew replaced two poles in the alley north of the Santa Fe Trail Inn on December 3rd.
- Monday, December 7th, due to the County going "RED" with the COVID-19 Virus restrictions. I split the Line Crew into two separate crews. One crew would work one week with the other staying at home on a "Report if needed" basis. The next week, the two crews would swap places.
- The ARPA Demolition Committee met twice, December 4th and 18th. Until the last week of December, everything has been on schedule for the Demolition Company to mobilize to Lamar. There has been a slight hic-up on receiving the Demolition Permit from the CDPHE that might set the schedule back a couple of weeks.
- SD Myers' Technician was here on December 29th, to collect the annual oil samples from the large Power Transformers and Load Tap Changers at the Fort Lyon and Las Animas Substations. They check moisture content and volatile gasses.
- The crew took down the Holiday Decorations on December 30th. This was the last year for the lanterns and streamers to be used. We did place an order for 24 of the wreaths on December 18th.

- Gene Ramsey retired after 25 faithful years as a Plant Operator on December 31st.
- In closing, I would like to share with you the system wide load comparison between December 2019 and Dec 2020. In 2019 the load was 1,741,680 Kwhs. In 2020 the load was 1,960,054 Kwhs or approximately 12.5% more. For the year to date, the load in 2019 was 23,564,016 Kwhs. The 2020 load is 24,209,719 Kwhs or approximately 2.7% more.

Old Business: AIR-MED CARE: Mr. Bob Walter (was a flight nurse, now a spokesman). This program is an incentive to retain current employees. It is a membership program and an employer paid benefit to our employees. It does have 4 different plans: 1) Employee Paid; 2) Employer Paid; 3) Payroll Deduction; 4) Census Plan-slots. This is a “flight-for-life” type plan and a helicopter is stationed in La Junta. One flight would pay for the premiums for years at \$65/employee & family. Mr. Maupin requested more information. Mayor Collins suggested this action item be tabled to the February 9th meeting.

New Business: 2020 RELIABILITY REPORT: I had our annual reliability report created the morning of December 5th, using the IEEE (Institute of Electrical and Electronics Engineers) threshold. This is actually two reports in one, it is separated by each Substation, and covers from January 1st through December 31, 2020. The IEEE has us report the data of each outage that last 5 minutes or more. I actually report every outage whether it is a customer calling for no power in his/her house or a circuit tripping at either of our two Substations to the program on my computer. Once I enter the data, the system will then inform me if it is a reportable event or not. Now for the breakdowns of both Substations, first the Las Animas Substation; in 2020 we had 21 events that was 5 minutes or longer compared to 15 events in 2019. Of those 21 events in 2020, 33% was caused by high winds. Even though we had 6 more events in 2020 the average duration for outages from this substation dropped by 9 minutes. Thus the reliability percentage for the Las Animas Substation for 2020 was 99.9815% compared to 99.9792% in 2019. The Fort Lyon Substation had 4 events in 2020 compared to 8 events in 2019. Of those 4 events, 3 were caused by trees. The reliability percentage for the Fort Lyon Substation for 2020 was 99.9993% compared to 99.9891% for 2019.

I am planning on giving a reliability report, at the very least, quarterly from now on. As of December 6th, we have had one trouble call and it was actually a Telephone Company problem not ours. That would not have been reported to the program.

Other Business:

Next meeting will be February 9, 2021, at 5:30 pm in the Council Chambers, live streaming.

Adjourn: With no further business, Mayor Collins declared the meeting adjourned at 6:00 PM.

Respectfully Submitted
Susan Morlan
Secretary for Light & Power

Batch: 6127 Period: 01/14/21

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
113-1	HAMILTON ASSOCIATES								
	200318-03F	9-40404-025 HQ-4 SOCKET	01/07/21	01/14/21	01/07/21	1,260.00	0.00	1,260.00	1,260.00
116-1	VISA								
	GIFTCARD	GIFT CARD FOR G. RAMSEY	01/01/21	01/14/21	01/01/21	100.00	0.00	100.00	100.00
132-1	SECOM								
	NOV-DEC20	PLANT PHONE/INTERNET	01/01/21	01/14/21	01/01/21	299.63	0.00	299.63	299.63
161	MR. ROBERT M SMITH								
	2021BOOT	2021 BOOT ALLOWANCE	01/14/21	01/14/21	01/14/21	120.00	0.00	120.00	120.00
161	MR. KEVIN B MILLER								
	2021BOOTS	2021 BOOT ALLOWANCE	01/14/21	01/14/21	01/14/21	120.00	0.00	120.00	120.00
161	MR. JON A. MONTOYA								
	BOOTS	2021 BOOT ALLOWANCE	01/14/21	01/14/21	01/14/21	120.00	0.00	120.00	120.00
169-1	LAMLF/FEDERAL TAX ACCOUNT								
	FICA-EPB	FICA EPB WAS SHORT	01/14/21	01/14/21	01/14/21	126.15	0.00	126.15	126.15
195-1	COLORADO ASSOC. MUN. UTILITIES								
	DUES-1458	2021 CAMU MEMBER DUES	01/03/21	01/14/21	01/03/21	985.89	0.00	985.89	985.89
219-1	PROCOM, LLC								
	62740	2021 ANNUAL FEES	01/01/21	01/14/21	01/01/21	22.00	0.00	22.00	22.00
BANK TOTAL PAYMENTS						3,153.67	0.00	3,153.67	3,153.67
GRAND TOTAL PAYMENTS						3,153.67	0.00	3,153.67	3,153.67

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LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 6129 Period: 12/31/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
		FOR BANK ACCOUNT:							
		1 FIRST NATIONAL BANK							
164-1	ARKANSAS RIVER POWER AUTHORITY								
	31DEC2020	DEC 2020 PURCHASE POWER	12/31/20	12/31/20	12/31/20	217,098.28	0.00	217,098.28	217,098.28
		BANK TOTAL PAYMENTS				217,098.28	0.00	217,098.28	217,098.28
		GRAND TOTAL PAYMENTS				217,098.28	0.00	217,098.28	217,098.28

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LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 6131 Period: 01/20/21

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
150-1	RESERVE ACCOUNT								
	20JAN2021	POSTAGE-PP MACHINE	01/19/21	01/20/21	01/19/21	1,000.00	0.00	1,000.00	1,000.00
191-1	OFFICE DEPOT								
	143501914001	5000 BILLING ENVELOPES	01/06/21	01/20/21	01/06/21	399.90	0.00	399.90	399.90
260-1	PIONEER RESEARCH CORP.								
	258221	8TH OF 16. PYMTS/ELIMINATOR	01/19/21	01/20/21	01/19/21	962.02	0.00	962.02	962.02
	BANK TOTAL PAYMENTS					2,361.92	0.00	2,361.92	2,361.92
	GRAND TOTAL PAYMENTS					2,361.92	0.00	2,361.92	2,361.92

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LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 6135 Period: 01/28/21

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
101-1	LAS ANIMAS MUNICIPAL UTILITIES	WAREHOUSE UTILITIES	01/28/21	01/28/21	01/28/21	129.50	0.00	129.50	129.50
130-1	WEX BANK	DIESEL/GAS FOR VEHICLES	01/23/21	01/28/21	01/23/21	51.35	0.00	51.35	51.35
161	OTERO JR COLLEGE	L&P/CITY - SCHOLARSHIP	01/28/21	01/28/21	01/28/21	1,372.00	0.00	1,372.00	1,372.00
169-1	LAMLP/FEDERAL TAX ACCOUNT	FICA TAX ON WRONG BUCKET	01/28/21	01/28/21	01/28/21	128.79	0.00	128.79	128.79
180-1	MY WHOLESALE PRODUCTS	SOF TOWEL/MOP/MASK/SANI	01/14/21	01/28/21	01/14/21	225.80	0.00	225.80	225.80
256-1	GOBIN'S INC.	1/2 COPIES - PW COPIER	01/25/21	01/28/21	01/25/21	41.02	0.00	41.02	41.02
BANK TOTAL PAYMENTS						1,948.46	0.00	1,948.46	1,948.46
GRAND TOTAL PAYMENTS						1,948.46	0.00	1,948.46	1,948.46

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LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 6139 Period: 01/31/21

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
124-1	BLACK HILLS ENERGY								
	31JAN2021	PLANT HEATING	01/26/21	01/31/21	01/26/21	943.59	0.00	943.59	
	JAN31-2021	WAREHOUSE HEATING	01/26/21	01/31/21	01/26/21	426.94	0.00	426.94	1,370.53
130-1	WEX BANK								
	69911963	DIESEL/GAS FOR VEHICLES	01/31/21	01/31/21	01/31/21	602.23	0.00	602.23	602.23
132-1	SECOM								
	31JAN2021	PLANT PHONE/INTERNET	01/30/21	01/31/21	01/30/21	146.67	0.00	146.67	146.67
170-1	CITY OF LAS ANIMAS-FRANCHISE								
	31JAN2021	JAN 21 FRANCHISE FEE	01/31/21	01/31/21	01/31/21	9,526.63	0.00	9,526.63	9,526.63
172-1	STATE OF COLORADO								
	31JAN2021	JAN 21 - SALES TAX	01/31/21	01/31/21	01/31/21	8,659.20	0.00	8,659.20	8,659.20
179-1	QUILL								
	13852638	INK & BINDERS	01/15/21	01/31/21	01/15/21	101.96	0.00	101.96	
	13869937	INK/BINDERS/SANI SPRAY/CALENDA	01/15/21	01/31/21	01/15/21	104.31	0.00	104.31	206.27
		BANK TOTAL PAYMENTS				20,511.53	0.00	20,511.53	20,511.53
		GRAND TOTAL PAYMENTS				20,511.53	0.00	20,511.53	20,511.53

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LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 6141 Period: 01/31/21

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
52-1	LAS ANIMAS LIGHT & POWER								
	PETCASH	PETTY CASH 12/11/20-1/31/21	01/31/21	01/31/21	01/31/21	84.52	0.00	84.52	84.52
106-1	HAT & SPUR HARDWARE								
	BL38939	RED MARKING PAINT	01/31/21	01/31/21	01/31/21	39.84	0.00	39.84	39.84
109-1	VERIZON WIRELESS								
	9872043941	CELL #'S 469-0260/4695/5087	01/25/21	01/31/21	01/25/21	137.13	0.00	137.13	137.13
132-1	SECOM								
	JAN31-2021	OFFICE PHONE 456-2013	01/31/21	01/31/21	01/31/21	29.20	0.00	29.20	29.20
166-1	CIRSA								
	PC6006179-1-2021	REST - CLAY TURNER/PC6006179-1	01/31/21	01/31/21	01/31/21	60.00	0.00	60.00	60.00
BANK TOTAL PAYMENTS						350.69	0.00	350.69	350.69
GRAND TOTAL PAYMENTS						350.69	0.00	350.69	350.69

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