

RECORD OF PROCEEDINGS

May 12, 2020

The Las Animas Municipal Light & Power Board met in regular session at 5:30 pm., Tuesday, May 12, 2020 in the City Council Chambers, with live streaming on Facebook. **Present** were Mayor Jim Collins, Bill Deal, Jerry Maupin and Roberto Montoya. **Absent:** David Beebe. Mayor Collins declared a quorum present and called the meeting to order. Superintendent Ron Clodfelter was also present. **Other Guests:** Sam Vigil, City Attorney.

Citizen Participation: None

Minutes: Mr. Montoya made a motion to approve the April 14, 2020 minutes for the regular meeting. Mr. Maupin seconded, motion carried.

Vouchers: Superintendent Clodfelter explained some of the larger invoice charges. Mr. Deal made a motion to approve the April 2020 vouchers as presented. Mr. Montoya seconded, motion carried.

The Income Statement: Superintendent Clodfelter gave an explanation on the Income Statement and the "Economic Impact" on our sales/revenue. Mayor Collins requested information about how much we have lost because of the "No Disconnect" Order. After some discussion, Mr. Montoya made a motion to approve the April 2020 Income Statement. Mr. Deal seconded, motion carried.

Superintendent's Report: The April 2020 operations for the Las Animas Municipal Light & Power were as follows:

- The line crew finished the Pivot Sprinkler and Reservoir Project between CR JJ and the Fort Lyon Canal and C Rs 12 & 13 the week of April 6th.
- Gary Waller performed our Audit April 22nd through the 24th.
- The line crew rebuilt the line in the alley between 2nd and 3rd Streets; Bent and Carson Ave's the weeks of April 13th and April 20th. In this project the crew replaced 3 – 40ft poles and 2 – 35ft poles along with 957 feet of #2 Triplex and 138 feet of 1/0 Triplex. Without mentioning all of the other hardware and connectors involved in the project, the total cost of materials alone was \$5,691.55.
- On April 27th the crew trimmed trees for the Public Works Department Chip Sealing Project.
- There was a house fire at 728 Grand, late in the night of April 28th. The house will not receive power till repairs and a State Inspection takes place.
- The Electric Industry is still feeling the effects of the COVID-19 virus. The American Public Power Association canceled their National Conference on April 23rd. Governor Polis extended his "No Disconnect" Order on April 30th, for another 30 days.
- In closing, I would like to share with you the system wide load comparison between April 2019 and April 2020. In 2019 the load was 1,590,221 Kwhs. In 2020 the load was 1,669,885 Kwhs or approximately 5% more. For the year to date, the load in 2019 was 7,034,478 kwhs. The 2020 load is 6,947,603 Kwhs or 1.3% less.

Old Business: CABLE TV UPDATE (Sam Vigil): Mr. Vigil had sent a letter in January to Horizon Broadband, per the contract, to remove their cables from Light & Power lines. However he has not received any response from Horizon. Mr. Vigil advised the Board it would be okay to move forward with removal of the cable TV lines from the power poles. This would be a benefit to Light & Power and our customers. He did suggest to leave the tower alone at this time to give him an opportunity to research this problem further. Mayor Collins requested Mr. Vigil call La Junta Airport to verify the tower can be disconnected.

STRATEGIC PLANNING: Mayor Collins said he wanted the strategic planning be put back on the agenda. In order to get grant funding we have to develop a scope of work that needs to be done and the cost associated with the scope of work, for example: rebuilding the 69Kv Transmission Line. Then we need to plan how the work is going to be done over a specific time period. Then we have to make sure the materials are available for the work that is to be done during that time frame. The first thing to do is get started on a strategic plan.

New Business: LEAD TIME ON RECEIVING MATERIALS: In our Income Statement, you have seen the effect of the virus financially. Now what worries me the most as far as operations is the risk of running low on materials in the case of an emergency. I sent an email to two vendors, requesting a quote of materials on April 29th, as of last Wednesday morning, May 6th, I had not received a reply. I sent them a friendly reminder email that morning (May 6th) and received both quotes late Thursday afternoon, May 7th, the last quote arrived around 5:00 pm. Add the delay of receiving the quotes to a 10 to 12 week lead time for arrival of certain materials and the risk goes up. I did award the order to one of the two vendors who also had the shortest lead time for the materials.

Other Business: None.

Next meeting will be June 9, 2020, at 5:30 pm in the Council Chambers.

Adjourn: With no further business, Mayor Collins declared the meeting adjourned at 5:58 PM.

Respectfully Submitted
Susan Morlan
Secretary for Light & Power

LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5925 Period: 05/08/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
150-1	RESERVE ACCOUNT								
	MAY2020	PB POSTAGE	05/06/20	05/08/20	05/06/20	1,000.00	0.00	1,000.00	1,000.00
168-1	CITY OF LAS ANIMAS-DEP. REF.								
	MAY20-DEP-REF	6344-GODFREY/6413-MARTEN/709-B	05/06/20	05/08/20	05/06/20	81.30	0.00	81.30	81.30
173-1	CITY OF LAS ANIMAS-PERA								
	CANNON	CORRECT PERA RETIREMENT	05/08/20	05/08/20	05/08/20	201.72	0.00	201.72	201.72
190-1	FULLER ENGINE SERVICE								
	658	CHAINS/FILES	05/05/20	05/08/20	05/05/20	123.95	0.00	123.95	123.95
225-1	COUNTRY CHIROPRACTIC, PC								
	MAY2020-DR	CDL MED CARD RENEWAL	05/08/20	05/08/20	05/08/20	100.00	0.00	100.00	100.00
						1,506.97	0.00	1,506.97	1,506.97
BANK TOTAL PAYMENTS									
GRAND TOTAL PAYMENTS						1,506.97	0.00	1,506.97	1,506.97

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LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5928 Period: 05/20/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
104-1	THAXTONS MARKET								
	8615	TEA/COFFEE/H2O/CUPS/PLATES/TP	05/14/20	05/19/20	05/14/20	32.30	0.00	32.30	32.30
106-1	HAT & SPUR HARDWARE								
	B128934	MARK PAINT/BITS - HOLDER	05/20/20	05/20/20	05/20/20	44.86	0.00	44.86	44.86
166-1	CIRSA								
	PC6006179-1REIMB	REIMB-C TURNER	05/18/20	05/19/20	05/18/20	131.00	0.00	131.00	131.00
179-1	QUILL								
	6603554	2 - HP 61XL COLOR INK	04/30/20	05/19/20	04/30/20	86.06	0.00	86.06	86.06
190-1	FULLER ENGINE SERVICE								
	758	POLE SAW	05/12/20	05/19/20	05/12/20	34.49	0.00	34.49	34.49
201-1	MILLER AUTO PARTS								
	131492	OIL & AIR FILTER - 2015 YUKON	05/08/20	05/19/20	05/08/20	28.01	0.00	28.01	28.01
	131666	AMDRO ANT KILLER	05/14/20	05/19/20	05/14/20	20.74	0.00	20.74	48.75
236-1	GRAPHIC DESIGNS UNLIMITED								
	2525	5-SHIRTS/HOODIE/COAT-CANNON	05/13/20	05/19/20	05/13/20	47.27	0.00	47.27	47.27
257-1	BORDER STATES ELECTRIC SUPPLY								
	919949710	#2 & #4 WIRE #7652AP MACLEAN	05/12/20	05/19/20	05/12/20	1,526.90	0.00	1,526.90	
	919957297	60-15KV DEADEND/50-ARMOR ROD	05/12/20	05/19/20	05/12/20	1,413.83	0.00	1,413.83	
	919988807	UHS10050A1A1B1A 10KV BRKT	05/12/20	05/19/20	05/12/20	673.20	0.00	673.20	3,613.93
258-1	MERCHANT JT&S								
	5539	BUFORD - ADV PLACE TEST	05/15/20	05/19/20	05/15/20	150.00	0.00	150.00	150.00
		BANK TOTAL PAYMENTS				4,188.66	0.00	4,188.66	4,188.66
		GRAND TOTAL PAYMENTS				4,188.66	0.00	4,188.66	4,188.66

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LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5934 Period: 05/27/20

Vendor/ Remit#	Invoice Number	Description	FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
104-1	THAXTONS MARKET									
	3787	GATORAIDE/WATER		05/27/20	05/27/20	05/27/20	53.37	0.00	53.37	53.37
106-1	HAT & SPUR HARDWARE									
	C80035	6" PVC CAP		05/27/20	05/27/20	05/27/20	7.12	0.00	7.12	7.12
130-1	WEX BANK									
	65540080	DIESEL/GAS FOR VEHICLES		05/23/20	05/27/20	05/23/20	83.60	0.00	83.60	83.60
179-1	QUILL									
	6244141	BLK INK/PAPER		04/14/20	05/27/20	04/14/20	138.88	0.00	138.88	138.88
201-1	MILLER AUTO PARTS									
	132197	OIL-FILTER/AIR FILTER		05/27/20	05/27/20	05/27/20	43.24	0.00	43.24	43.24
215-1	STUART C. IRBY CO.									
	S011864471.001	24 - FACE MASKS		05/13/20	05/27/20	05/13/20	190.08	0.00	190.08	190.08
226-1	FIRST NATIONAL BANK									
	VISA-LAPTOP	LAPTOP/TRAINING RM/CITY HALL		05/27/20	05/27/20	05/27/20	106.54	0.00	106.54	106.54
256-1	GOBIN'S INC.									
	INV307164	1/2 COPIES PW COPIER		05/20/20	05/27/20	05/20/20	38.61	0.00	38.61	38.61
257-1	BORDER STATES ELECTRIC SUPPLY									
	920005533	25-20A FUSE LINK/31020CPS		05/20/20	05/27/20	05/20/20	145.59	0.00	145.59	145.59
	920012998	30-S4B1P1A 15KV 100A-CUTOOUT		05/21/20	05/27/20	05/21/20	2,368.91	0.00	2,368.91	2,368.91
	920021157	81-MPS-J8636 3/8X6 CAR BOLT		05/22/20	05/27/20	05/22/20	86.72	0.00	86.72	86.72
262-1	PROGRESSIVE BUSINESS PUB.									
	P239827412	RENEWAL-ENVIRON COMPLIANCE		05/19/20	05/27/20	05/19/20	300.00	0.00	300.00	300.00
		BANK TOTAL PAYMENTS					3,562.66	0.00	3,562.66	3,562.66
		GRAND TOTAL PAYMENTS					3,562.66	0.00	3,562.66	3,562.66

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LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5937 Period: 05/31/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
101-1	LAS ANIMAS MUNICIPAL UTILITIES								
	31MAY2020	WAREHOUSE UTILITIES	05/31/20	05/31/20	05/31/20	129.50	0.00	129.50	129.50
108-1	CENTURYLINK								
	23MAY2020	PLANT PHONE/INTERNET	05/23/20	05/31/20	05/23/20	214.15	0.00	214.15	214.15
109-1	VERIZON WIRELESS								
	9855373559	CELL #'S 469-0260/4695/5087	05/25/20	05/31/20	05/25/20	124.78	0.00	124.78	124.78
118-1	POST MASTER								
	31MAY2020	1 YR BOX RENT	05/31/20	05/31/20	05/31/20	150.00	0.00	150.00	150.00
130-1	WEX BANK								
	65740801	DIESEL/GAS FOR VEHICLES	05/31/20	05/31/20	05/31/20	629.22	0.00	629.22	629.22
132-1	SECOM								
	31MAY2020	OFFICE PHONE	05/31/20	05/31/20	05/31/20	27.97	0.00	27.97	27.97
170-1	CITY OF LAS ANIMAS-FRANCHISE								
	31MAY2020	MAY 2020 FRANCHISE FEE	05/31/20	05/31/20	05/31/20	8,283.65	0.00	8,283.65	8,283.65
172-1	STATE OF COLORADO								
	31MAY2020	MAY 2020 SALES TAX	05/31/20	05/31/20	05/31/20	6,921.10	0.00	6,921.10	6,921.10
179-1	QUILL								
	7120715	YORK PARTIES	05/21/20	05/31/20	05/21/20	22.56	0.00	22.56	22.56
	7142759	BLK INK - COLOR INK - HP61XL	05/21/20	05/31/20	05/21/20	156.19	0.00	156.19	178.75
185-1	COLORADO DEPT OF PUBLIC HEALTH								
	201072849	ANNUAL EMTSSION FEE	05/31/20	05/31/20	05/31/20	27.46	0.00	27.46	27.46
229-1	SPECIMENS UNLIMITED								
	6025	PRE-EMP C BUFORD/RAND K MILLER	05/26/20	05/31/20	05/26/20	96.24	0.00	96.24	96.24
257-1	BORDER STATES ELECTRIC SUPPLY								
	920046437	CONN/DE-GRIP/X-PIN/BOLT/FUSE	05/28/20	05/31/20	05/28/20	1,065.78	0.00	1,065.78	1,065.78
260-1	PIONEER RESEARCH CORP.								
	253305	24TH OF 24 PYMNTS/SAFE SOLVENT	05/31/20	05/31/20	05/31/20	1,026.65	0.00	1,026.65	1,026.65
262-1	PROGRESSIVE BUSINESS PUB.								
	P239827412-01	RENEWAL-ENVIRON COMPLIANCE	05/19/20	05/31/20	05/19/20	30.00	0.00	30.00	30.00
BANK TOTAL PAYMENTS						18,905.25	0.00	18,905.25	18,905.25
GRAND TOTAL PAYMENTS						18,905.25	0.00	18,905.25	18,905.25

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