

RECORD OF PROCEEDINGS

March 10, 2020

The Las Animas Municipal Light & Power Board met in regular session at 5:26 pm., Tuesday, March 10, 2020 in the Light & Power Office. **Present** were David Armstrong, Mayor Pro-Tem, David Beebe, Jerry Maupin and Roberto Montoya. **Absent:** Mayor Jim Collins and Bill Deal. Mayor Pro-Tem Armstrong declared a quorum present and called the meeting to order. Superintendent Ron Clodfelter and Secretary Susan Morlan were also present. **Other Guests:** Rosa Lee Prichard.

Citizen Participation: None

Minutes: Mr. Maupin made a motion to approve the February 11, 2020 minutes for the regular meeting. Mr. Beebe seconded, motion carried.

Vouchers: Mr. Montoya made a motion to approve the February 2020 vouchers as presented. Mr. Beebe seconded, motion carried.

The Income Statement: Mr. Montoya made a motion to approve the February 2020 Income Statement. Mr. Maupin seconded, motion carried.

Superintendent's Report: The February 2020 operations for the Las Animas Municipal Light & Power were as follows:

- Dustin and I met with Jason Page, HDR Engineering, on the Purchase Power metering at our two substations on February 12th. This project seems to be taking a lot longer than I thought it should.
- We received a letter from our Title V Permit Writer on February 12th, stating that have received our application for renewal. We are now under a shield till we receive the final Permit.
- The line crew hooked up two new services at 710 5th Street and 306 Vigil Ave.
- The The crew pulled out the old underground cable at Fort Lyon feeding Building 508, the Fort Lyon crew constructed the new pad for the transformer, and the line crew pulled in the new cable Tuesday, March 3rd.
- Gary Miller and Lynn Wright had their CDL Physicals done.
- Trimmed a tree for removal at 6th & Moore. We do lower trees below our lines if there are primary lines in the area.
- The last week of March, the crew worked on a service for a new reservoir and pivot sprinkler between County Roads 12 & 13 and between County Road JJ and the Fort Lyon Canal. The crew replaced two 40 foot poles and installed the service pole. I did order six 37.5Kva pole mounted transformers with three of them being spares for this new service. Total costs of the six was \$10,500.00
- Clearances for entry into the prison for the line crew was renewed on March 27th.
- Susan and I met with our Apprenticeship Training Representative, Mr. David Risser with the Department of Labor on March 28th, to make sure all of our records are in order.

- In closing, I would like to share with you the System Wide load comparison between February 2019 and February 2020. In 2019 the load was 1,675,896 Kwhs. In 2020 the load was 1,713,103 Kwhs or approximately 2.2% more.

Old Business: TITLE V PERMIT: As mentioned in the Superintendent Report, on March 12th, we received notice that we are under a shield till we receive the final permit. The letter also provided us information with some differences between the last time we renewed the permit and this time. The permit is good for 5 years. The last time we filed for renewal was December 7, 2010 and was granted the shield on that date. The fee for processing the permit that exceeds 30 hours was \$76.45 per hour and they estimated the total time was between 25 and 100 hours. We were under that shield for five years and six months and issued the final permit on July 1, 2016. This time around, the fee has gone up to \$95.56 per hour and they estimate the total time to be between 50 and 200 hours.

New Business: 69-LINE GRANT: Mayor Collins came across a Federal Grant that is available through the United States Department of Agriculture, Rural Development, Rural Utilities Service. They have up to \$10 Million, with a maximum of \$3 million that could be requested, available that may be used to acquire, construct, extend, upgrade, or otherwise improve energy generation, transmission, or distribution facilities service communities in which the average residential expenditure for home energy is at least 275% of the national average. That 275% criteria is somewhat of a puzzle to me on who they are wanting to assist. We did not come close to the 275% in both, the price per Kilowatt or the annual average of a household expenditure. The average costs per kilowatt is \$0.1293 with the 275% benchmark being \$0.3556. Our rate per kilowatt is \$0.16733 or 129%. The annual average household expenditure is \$1,374 with the 275% benchmark being \$3,779. The average household expenditure for our customers was \$1,140 or 83%. As of September 2019, the average residential rates of the highest three States were Hawaii with \$0.3078, Alaska with \$0.2338 and Rhode Island with \$0.2183.

Other Business: MOBILE METER READING: I would like to inform the Board on where we are in the process of our Mobile Meter Reading. As of February 19, 2020 out of 1,628 total meters on the system, we have 1,492 or approximately 92% on the Mobile Unit.

GAME DAY T-SHIRTS FOR LA HIGH SCHOOL: We received an email from Promos On Time Sports wanting Light & Power to sponsor an ad on the T-Shirts. The Company is to call, need to ask: Who is the school contact person? *Susan Waring is the contact person.* How many shirts does the school get before they have to start selling? *School gets 300 shirts before the selling.* The Company *did send an email on March 11th, to Ron with the above information, and an order was placed by Ron.* Mr. Beebe made a motion to approve the \$275 for a 3x2 ad on the back of shirts pending the school getting at least 160 shirts before anything has to be done by the high school. Mr. Maupin second, motion carried.

Next meeting will be April 14, 2020, at 5:30 pm in the Light & Power Office.

Adjourn: With no further business, Mayor Pro-Tem Armstrong declared the meeting adjourned at 6:00 PM.

Respectfully Submitted
Susan Morlan
Secretary for Light & Power

LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5870 Period: 03/13/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
104-1	THAXTONS MARKET								
	7070	DOG SNACKS - DISCONNECT DAY	03/10/20	03/13/20	03/10/20	5.79	0.00	5.79	5.79
106-1	HAT & SPUR HARDWARE								
	B125874	PVC - CEMENT/TEE/ELBOW 3/4"	03/11/20	03/13/20	03/11/20	7.84	0.00	7.84	7.84
	B125924	PROPANE CYLINDER	03/12/20	03/13/20	03/12/20	13.08	0.00	13.08	20.92
112-1	PITNEY BOWES GLOBAL FINANCIAL SERV. LLC.								
	1015160568	PB MACHINE INK & TAPES	03/04/20	03/13/20	03/04/20	416.46	0.00	416.46	416.46
116-1	VISA								
	FEB4-MAR3	ADOBE SUB YEARLY	03/03/20	03/13/20	03/03/20	23.83	0.00	23.83	23.83
150-1	RESERVE ACCOUNT								
	MARCH2020	PB MACH - POSTAGE	03/12/20	03/13/20	03/12/20	1,000.00	0.00	1,000.00	1,000.00
161	ON TIME SPORTS LLC								
	004628	3X2 AD-GAME DAY T-SHIRTS/SCHOO	03/12/20	03/12/20	03/12/20	275.00	0.00	275.00	275.00
164-1	ARKANSAS RIVER POWER AUTHORITY								
	FEB2020	FEB 20 PURCHASE POWER	03/11/20	03/13/20	03/11/20	189,070.66	0.00	189,070.66	189,070.66
201-1	MILLER AUTO PARTS								
	129525	HYDRA HOSE/FITTINGS	03/06/20	03/13/20	03/06/20	27.45	0.00	27.45	27.45
	129608	OW20 SYN OIL - UNIT #5	03/09/20	03/13/20	03/09/20	66.24	0.00	66.24	66.24
	129622	JOES HAND CLEANER	03/09/20	03/13/20	03/09/20	4.99	0.00	4.99	98.68
253-1	CORE & MAIN								
	L790011	TRIMBLE RANGER HH REPAIR	01/16/20	03/13/20	01/16/20	155.00	0.00	155.00	155.00
291-1	LUCAS COLLINS								
	00003	IT COMPUTER SUPPORT	03/12/20	03/13/20	03/12/20	140.00	0.00	140.00	140.00
BANK TOTAL PAYMENTS									
						191,206.34	0.00	191,206.34	191,206.34
GRAND TOTAL PAYMENTS									
						191,206.34	0.00	191,206.34	191,206.34

Page 1

LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5872 Period: 03/25/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
106-1	HAT & SPUR HARDWARE								
	C76225	BOLTS-CT BRACKET-CAR QUEST	03/16/20	03/25/20	03/16/20	1.81	0.00	1.81	
	C76352	SINGLE SIDE KEY	03/19/20	03/25/20	03/19/20	2.21	0.00	2.21	4.02
126-1	TOTAL OFFICE SOLUTIONS								
	PINV1017661	1/2 ENVELOPES	02/07/20	03/25/20	02/07/20	110.00	0.00	110.00	110.00
130-1	WEX BANK								
	MAR23-2020	DIESEL/GAS FOR VEHICLES	03/23/20	03/25/20	03/23/20	50.49	0.00	50.49	50.49
179-1	QUILL								
	5367305	SHARPIE TWIN-TIP MARKERS	03/09/20	03/25/20	03/09/20	26.99	0.00	26.99	
	5379305	OFFICE CANDY	03/10/20	03/25/20	03/10/20	19.34	0.00	19.34	46.33
201-1	MILLER AUTO PARTS								
	129853	RTV ULT BLK HI TEMP	03/18/20	03/25/20	03/18/20	7.33	0.00	7.33	
	129873	BATTERY - GOLD ATOCF	03/18/20	03/25/20	03/18/20	128.13	0.00	128.13	135.46
						346.30	0.00	346.30	346.30
		BANK TOTAL PAYMENTS				346.30	0.00	346.30	
		GRAND TOTAL PAYMENTS				346.30	0.00	346.30	346.30

Page 2

LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5878 Period: 03/31/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
101-1	LAS ANIMAS MUNICIPAL UTILITIES								
	MARCH20	WAREHOUSE UTILITIES	03/31/20	03/31/20	03/31/20	129.50	0.00	129.50	129.50
104-1	THAXTONS MARKET								
	3102	LYSOL CLEANER	03/26/20	03/31/20	03/26/20	4.99	0.00	4.99	4.99
	7166	TEA/COFFEE/CUPS/GLADE	03/30/20	03/31/20	03/30/20	28.28	0.00	28.28	33.27
106-1	HAT & SPUR HARDWARE								
	C76848	TUBING CUTTER/NUTS-BOLTS	03/31/20	03/31/20	03/31/20	17.05	0.00	17.05	17.05
108-1	CENTURYLINK								
	MAR23-2020	PLANT PHONE/INTERNET	03/23/20	03/31/20	03/23/20	214.88	0.00	214.88	214.88
110-1	CITY OF LAS ANIMAS								
	9812341705	FRONT OFFICE PRINTER	03/31/20	03/31/20	03/31/20	334.94	0.00	334.94	334.94
148-1	PAT KARNEY								
	692368	TIRE REPAIR UNIT #2	03/31/20	03/31/20	03/31/20	20.00	0.00	20.00	20.00
170-1	CITY OF LAS ANIMAS-FRANCHISE								
	MARCH2020	MAR 2020 FRANCHISE FEE	03/31/20	03/31/20	03/31/20	7,874.16	0.00	7,874.16	7,874.16
172-1	STATE OF COLORADO								
	MAR31-20	MAR 2020 SALES TAX	03/31/20	03/31/20	03/31/20	7,044.15	0.00	7,044.15	7,044.15
201-1	MILLER AUTO PARTS								
	130204	TOWELS - CLEANER/DEGREASER	03/30/20	03/31/20	03/30/20	81.78	0.00	81.78	81.78
215-1	STUART C. IRBY CO.								
	S011759189.002	48 - SALIZ121116 WILDLIFE GUARDS	03/24/20	03/31/20	03/24/20	603.84	0.00	603.84	603.84
257-1	BORDER STATES ELECTRIC SUPPLY								
	919669391	SECURITY LIGHT FIXTURES	03/19/20	03/31/20	03/19/20	2,517.30	0.00	2,517.30	2,517.30
260-1	PIONEER RESEARCH CORP.								
	253303	22ND OF 24 PYMTS/SAFE SOLVENT	03/31/20	03/31/20	03/31/20	1,026.65	0.00	1,026.65	1,026.65
BANK TOTAL PAYMENTS									
						19,897.52	0.00	19,897.52	19,897.52
GRAND TOTAL PAYMENTS									
						19,897.52	0.00	19,897.52	19,897.52

← Page 3 →

LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5880 Period: 03/31/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
52-1	LAS ANIMAS LIGHT & POWER								
	3-20-PETCASH	MAR 2020 - PETTY CASH	03/31/20	03/31/20	03/31/20	204.25	0.00	204.25	204.25
109-1	VERIZON WIRELESS								
	9851256986	CELL #'S - 469-0260/4695/5087	03/25/20	03/31/20	03/25/20	125.15	0.00	125.15	125.15
124-1	BLACK HILLS ENERGY								
	30MAR2020	WAREHOUSE HEATING GAS	03/30/20	03/31/20	03/30/20	429.24	0.00	429.24	
	MAR30-20	PLANT HEATING GAS	03/30/20	03/31/20	03/30/20	734.86	0.00	734.86	1,164.10
130-1	WEX BANK								
	64671744	DIESEL/GAS FOR VEHICLES	03/31/20	03/31/20	03/31/20	954.91	0.00	954.91	954.91
132-1	SECOM								
	MAR31-20	OFFICE PHONE	03/31/20	03/31/20	03/31/20	28.47	0.00	28.47	28.47
BANK TOTAL PAYMENTS						2,476.88	0.00	2,476.88	2,476.88
GRAND TOTAL PAYMENTS						2,476.88	0.00	2,476.88	2,476.88

← Page 4 →