

RECORD OF PROCEEDINGS

January 14, 2020

The Las Animas Municipal Light & Power Board met in regular session at 5:28 pm., Tuesday, January 14, 2020 in the Light & Power Office. **Present** were Jim Collins, David Beebe, Bill Deal, Jerry Maupin and Roberto Montoya. **Absent:** None. Mayor Jim Collins declared a quorum present and called the meeting to order. Superintendent Ron Clodfelter and Secretary Susan Morlan were also present. **Other Guests:** Rosa Lee Prichard and City Attorney, Sam Vigil.

Citizen Participation: None

Minutes: Mr. Montoya made a motion to approve the December 10, 2019 minutes for the regular meeting. Mr. Deal seconded, motion carried.

Vouchers: Mr. Beebe made a motion to approve the December 2019 vouchers as presented. Mr. Maupin seconded, motion carried.

The Income Statement: After some discussion regarding the increase in the distribution costs between 2018 and 2019 in the amount of \$88,347.09, Mayor Collins asked for the reasons to be presented at the next meeting. Mr. Montoya made a motion to approve the December 2019 Income Statement. Mr. Beebe seconded, motion carried.

Superintendent's Report: The December 2019 operations for the Las Animas Municipal Light & Power were as follows:

- CIRSA had the annual site visit on December 2nd.
- A customer wanted service in the 600 block of Moore Ave. on December 3rd, when the crew went to energize the service they discovered the meter was stolen. This is the second time that we have had a meter taken in my career working for the Light & Power.
- On December 9th, in the afternoon, the line crew helped unload the "Wreaths Across America" at the Fort Lyon Cemetery.
- The emergency generator at Fort Lyon that I mentioned in last month's report was connected on December 10th.
- The in-house inventory count for the Plant, Warehouse and Meter Department was done the week of December 16th.
- Rick Rigel, Dustin and I met with Travis Moore with HDR Engineering on the task of Purchase Power Meters at both Substations on December 19th. Once again, this will be paid by ARPA.
- In closing, I would like to share with you the System Wide load comparison between December 2018 and December 2019. In 2018 the load was 1,788,296 Kwhs. In 2019 the load was 1,741,680 Kwhs or approximately 2.6% less. For the year to date comparison, the load in 2018 was 24,637,803 Kwhs and the load for 2019 is 23,564,016 Kwhs or approximately 4.4% less.

Old Business: CABLE TV DECONSTRUCTION UPDATE – SAM VIGIL: Last month the Board requested Mr Vigil to compose and send a letter to the Cable TV company. He included the two parts from the agreement that was a breach of the agreement. The first was 30 day notice of default and

the second part was, they had 30 days to remove their equipment from our poles, which they have not done. The tower ownership was also discussed. A lien may be imposed upon the tower and property for monies owed to the Las Animas Light & Power Company. A motion was made by Mr. Deal to direct the City Attorney, Sam Vigil, to draw up legal documents to encumber the agency with a lien against the tower and property after the 30 day notice has passed. Mr. Maupin seconded, motion carried.

New Business: SALARY AUTHORIZATION SIGNATURE SHEETS: We do this every year at the request of our Auditor. It is a paper trail so the Board is aware of the starting salaries of each employee.

LAS ANIMAS 2019 RELIABILITY REPORT: Each year I enter all of our trouble calls into the American Public Power Association's "eReliability" Program and create our yearly Reliability Report. Comparing 2018 to 2019: In 2018 - 67 trouble calls; In 2019 - 56 trouble calls. The program lets us enter only the trouble calls that are our problem and last over 5 minutes in duration. The calls that are customer trouble calls, like a tripped breaker, are not entered. The report separates by substations, so we have two reports one for the Las Animas Substation and one for the Fort Lyon Substation.

The Las Animas Substation Breakdown: In 2018, we had 22 events; 45% were caused by high winds, with a reliability percentage of 99.9845%. In 2019, we had 15 events; 20% were caused by vehicle accidents with a reliability percentage of 99.9792%. That is approximately 5 thousands of 1% lower with less events. I believe the one event that gave us the lower percentage in 2019 occurred September 4th, when a truck hauling hay snagged a cable TV line on 9th Street, broke several poles and knocked power off in two blocks. The duration of this isolated event was 5 hours for repairs.

Fort Lyon Substation Breakdown: In 2018, we had 1 event that was caused by lightning, with a reliability percentage of 99.9975%. In 2019, we had 8 events 38% caused by 3 call outs of trees, with a reliability percentage of 99.9891%. That is approximately 8 thousands of 1% lower. Those three trouble calls created 5 ½ hours of outage. One was a rookie tree trimmer that took down the service from a neighbors' house. The other two were actually high winds that several people were off from isolated tree limbs. One property owner had his own service torn down by limbs from his own trees two months apart.

Mayor Collins asked the Board to think about ways to communicate the outages to the public. He would like this discussion to go further during the "strategic planning" meetings.

Other Business:

APPRECIATION DINNER: Supt. Clodfelter would like to take the Board to an Appreciation Dinner to say thanks for all your help and support through the past year. The Board requested to table this discussion to the next meeting.

Next meeting will be February 11, 2020, at 5:30 pm in the Light & Power Office.

Adjourn: With no further business, Mayor Collins declared the meeting adjourned at 6:01 PM.

Respectfully Submitted
Susan Morlan
Secretary for Light & Power

LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5823 Period: 01/08/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discout Date	Invoice Amount	Discout Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
104-1	THAXTONS MARKET								
	3393	MOP & GLOW	01/06/20	01/08/20	01/06/20	59.56	0.00	59.56	59.56
166-1	CIRSA								
	200382	EQUIPMENT BREAKDOWN	01/01/20	01/08/20	01/01/20	3,045.89	0.00	3,045.89	
	200382-1	PROPERTY/CASUALTY INSURANCE	01/01/20	01/08/20	01/01/20	50,932.29	0.00	50,932.29	53,978.18
168-1	CITY OF LAS ANIMAS-DEP. REF.								
	08576	1/3-TV SAFETY TRAINING	01/03/20	01/08/20	01/03/20	107.18	0.00	107.18	107.18
179-1	QUILL								
	3557716	OFFICE CANDY	12/26/19	01/08/20	12/26/19	73.90	0.00	73.90	
	3563447	4 - D RING BINDERS	12/26/19	01/08/20	12/26/19	18.22	0.00	18.22	
	3570909	HP61 INK - BLK & COLOR	12/26/19	01/08/20	12/26/19	165.34	0.00	165.34	
	3589196	MINUTE BOOK BINDER	12/27/19	01/08/20	12/27/19	30.41	0.00	30.41	287.87
195-1	COLORADO ASSOC. MUN. UTILITIES								
	1408	2020 MEMBER DUES	01/06/20	01/08/20	01/06/20	985.89	0.00	985.89	985.89
219-1	PROCOM, LLC								
	58936	2020 - ACCT SERVICE FEE	01/01/20	01/08/20	01/01/20	22.00	0.00	22.00	22.00
249-1	BENT COUNTY DEVELOPMENT FOUNDATION								
	38	2020 MEMBER DONATION	01/02/20	01/08/20	01/02/20	12,000.00	0.00	12,000.00	12,000.00
258-1	MERCHANT JT&S								
	5276	K MILLER - BOOK 4 - TUITION	12/31/19	01/08/20	12/31/19	650.00	0.00	650.00	650.00
291-1	LUCAS COLLINS								
	000019	IT SUPPORT	12/31/19	01/08/20	12/31/19	140.00	0.00	140.00	140.00
BANK TOTAL PAYMENTS							68,230.68	68,230.68	68,230.68
GRAND TOTAL PAYMENTS							68,230.68	68,230.68	68,230.68

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Batch: 5825 Period: 01/08/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
185-1	COLORADO DEPT OF PUBLIC HEALTH		01/08/20	01/08/20	01/08/20	191.13	0.00	191.13	191.13
	2020PERMITTEE	2020 APEN PERMIT FEE				191.13	0.00	191.13	191.13
	BANK TOTAL PAYMENTS								
	GRAND TOTAL PAYMENTS								
						191.13	0.00	191.13	191.13

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Batch: 5831 Period: 01/16/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
116-1	VISA								
	DEC4-JAN3-2020	SMOKE/DR-BOOTS/CHKMATE	01/03/20	01/16/20	01/03/20	732.85	0.00	732.85	732.85
150-1	RESERVE ACCOUNT								
	POSTAGE-1-20	POSTAGE PB FOR BILLING	01/16/20	01/16/20	01/16/20	1,000.00	0.00	1,000.00	1,000.00
164-1	ARKANSAS RIVER POWER AUTHORITY								
	DEC2019	DEC 2019 PURCHASE POWER	01/13/20	01/16/20	01/13/20	211,022.74	0.00	211,022.74	211,022.74
179-1	QUILL								
	3706424	10-PAK NON-SKID PAPER CLIPS	01/03/20	01/16/20	01/03/20	10.99	0.00	10.99	10.99
210-1	FRED PRYOR SEMINARS								
	030186752-20009	ID#917146 - 12 MO RENEWAL FEE	01/09/20	01/16/20	01/09/20	299.00	0.00	299.00	299.00
293-1	CUSTOM TRUCK ONE SOURCE								
	08194816	COVER CONTROL VALVE / SCREWS	01/13/20	01/16/20	01/13/20	956.59	0.00	956.59	956.59
BANK TOTAL PAYMENTS						214,022.17	0.00	214,022.17	214,022.17
GRAND TOTAL PAYMENTS						214,022.17	0.00	214,022.17	214,022.17

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LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5833 Period: 01/24/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
130-1	WEX BANK								
	63452820	DIESEL/GAS FOR VEHICLES	01/15/20	01/24/20	01/15/20	53.79	0.00	53.79	53.79
161	GENE RAMSEY								
	2020BOOT-GR	2020 BOOT ALLOWANCE	01/24/20	01/24/20	01/24/20	120.00	0.00	120.00	120.00
161	ROBERT SMITH								
	2020BOOT-RS	2020 BOOT ALLOWANCE	01/24/20	01/24/20	01/24/20	120.00	0.00	120.00	120.00
161	JON MONTOYA								
	2020BOOTALLOW	2020 BOOT ALLOWANCE	01/24/20	01/24/20	01/24/20	120.00	0.00	120.00	120.00
179-1	QUILL								
	3995491	INK - METER DEPT PRINTER	01/14/20	01/24/20	01/14/20	79.98	0.00	79.98	
	4017559	5 BX PAPER - INK	01/14/20	01/24/20	01/14/20	494.87	0.00	494.87	574.85
201-1	MILLER AUTO PARTS								
	128229	UNIT #1 - BOLT/WASHER/NUTSERT	01/21/20	01/24/20	01/21/20	8.68	0.00	8.68	8.68
225-1	COUNTRY CHIROPRACTIC, PC								
	MEDCARD-GM	RENEWAL MED CARD - GARY M	01/24/20	01/24/20	01/24/20	100.00	0.00	100.00	100.00
BANK TOTAL PAYMENTS						1,097.32	0.00	1,097.32	1,097.32
GRAND TOTAL PAYMENTS						1,097.32	0.00	1,097.32	1,097.32

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LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5837 Period: 01/31/20

Vendor/ Remit #	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
101-1	LAS ANIMAS MUNICIPAL UTILITIES		01/31/20	01/31/20	01/31/20	129.50	0.00	129.50	129.50
104-1	JAN31-2020 WAREHOUSE UTILITIES								
	THAXTONS MARKET		01/28/20	01/31/20	01/28/20	50.48	0.00	50.48	50.48
108-1	8759 SF CUPS/PLATES/COFFEE/GLADE								
	CENTURYLINK		01/23/20	01/31/20	01/23/20	215.79	0.00	215.79	215.79
124-1	JAN23-2020 PLANT PHONE/INTERNET								
	BLACK HILLS ENERGY		01/28/20	01/31/20	01/28/20	486.08	0.00	486.08	486.08
	JAN28-20 WAREHOUSE HEATING GAS		01/28/20	01/31/20	01/28/20	851.35	0.00	851.35	1,337.43
170-1	JAN28-2020 PLANT HEATING GAS								
	CITY OF LAS ANIMAS-FRANCHISE		01/31/20	01/31/20	01/31/20	9,948.92	0.00	9,948.92	9,948.92
172-1	JAN2020 STATE OF COLORADO								
	JAN20-TAX		01/31/20	01/31/20	01/31/20	9,048.42	0.00	9,048.42	9,048.42
201-1	MILLER AUTO PARTS								
	128331		01/24/20	01/31/20	01/24/20	6.77	0.00	6.77	6.77
211-1	SD MYERS INC								
	803378		01/21/20	01/31/20	01/21/20	1,656.00	0.00	1,656.00	1,656.00
260-1	PIONEER RESEARCH CORP.								
	253301		01/31/20	01/31/20	01/31/20	1,026.65	0.00	1,026.65	1,026.65
	BANK TOTAL PAYMENTS					23,419.96	0.00	23,419.96	23,419.96
	GRAND TOTAL PAYMENTS					23,419.96	0.00	23,419.96	23,419.96

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LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5839 Period: 01/31/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
109-1	VERIZON WIRELESS								
	984784506	CELL #'S - 469-0260/4695/5087	01/25/20	01/31/20	01/25/20	125.15	0.00	125.15	125.15
110-1	CITY OF LAS ANIMAS								
	FINV1016884	3" BINDERS/SHEET LIFTERS/PROCT	01/24/20	01/31/20	01/24/20	49.50	0.00	49.50	49.50
130-1	WEX BANK								
	63615007	DIESEL/GAS FOR VEHICLES	01/31/20	01/31/20	01/31/20	524.84	0.00	524.84	524.84
132-1	SECOM								
	JAN31-20	OFFICE PHONE 456-2013	01/31/20	01/31/20	01/31/20	28.47	0.00	28.47	28.47
179-1	QUILL								
	4298124	05XL - PRINTER INK	01/24/20	01/24/20	01/24/20	182.99	0.00	182.99	182.99
	BANK TOTAL PAYMENTS					910.95	0.00	910.95	910.95
	GRAND TOTAL PAYMENTS					910.95	0.00	910.95	910.95

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