

RECORD OF PROCEEDINGS

February 11, 2020

The Las Animas Municipal Light & Power Board met in regular session at 5:30 pm., Tuesday, February 11, 2020 in the Light & Power Office. **Present** were Jim Collins, David Beebe, Bill Deal, Jerry Maupin and Roberto Montoya. **Absent:** None. Mayor Jim Collins declared a quorum present and called the meeting to order. Superintendent Ron Clodfelter and Secretary Susan Morlan were also present. **Other Guests:** Rosa Lee Prichard.

Citizen Participation: None

Minutes: Mr. Maupin made a motion to approve the January 14, 2020 minutes for the regular meeting. Mr. Montoya seconded, motion carried.

Vouchers: Mr. Beebe made a motion to approve the January 2020 vouchers as presented. Mr. Montoya seconded, motion carried.

The Income Statement: After some discussion, Mr. Deal made a motion to approve the January 2020 Income Statement. Mr. Beebe and Mr. Maupin seconded, motion carried.

Superintendent's Report: The January 2020 operations for the Las Animas Municipal Light & Power were as follows:

- I completed our 2019 Reliability Reports on January 2nd. The reports are for the two Substations. Las Animas Substation had a reliability of 99.9792% and the Fort Lyon Substation was 99.9891%.
- We sent the Semi-Annual Monitoring Report and the Annual Compliance Certification of our Title V Permit to the Colorado Department of Public Health and Environment (CDPHE) Air Pollution Control Division on January 2nd. We also sent the Annual Compliance Certification to the Environmental Protection Agency (EPA).
- On January 2nd, I reviewed and signed our Spill Prevention, Control and Countermeasure Plan.
- The line crew rebuilt the secondary lines in the alley between Peck & Jones and Between 5th & 6th streets on January 6th.
- On January 8th, we sent in the renewal applications for our Title V and APEN Permits to the CDPHE.
- The SD Myers Technician was here on January 9th, to pull the annual oil samples from our Substation Power Transformers. They test for volatile gases in the oils.
- We performed our switching from the Lamar Feed back to the Black Hills Feed the morning of January 10th.
- Susan, Dustin and I submitted our three annual Energy Information Agency (EIA) reports on January 22nd & 23rd. The three reports were 860, 861 and 923. The 860 is the Generator Report, it does not change year to year unless we add or retire a generator. The 861 is the Electric Power Report, we report purchase power and sales in Megawatts. We normally do the short form of this report, however, every 8 years we are mandated to do the long form. The 923 is the Power Plant

Operations report, we report all of the generation produced in the year. This report does not change since we do have two separate transmission feeds.

- I participated in a CAMU Legislative conference call on January 24th. We discussed 15 State House and Senate Bills. Two of the most interesting Bills was HB20-1089, “Employee Protection Lawful Off-duty Activities”. The bill prohibits and employer from terminating an employee for the employee's lawful off-duty activities that are lawful under state law even if those activities are not lawful under federal law. In the discussion of the bill, CAMU's Executive Director, Dan Hodges mentioned that Municipal Utilities in Colorado already have a carve out in the bill that covers us, this is the drug testing for CDL's. CAMU's Lobbyist, Kara Miller, is also a Lobbyist for the Marijuana Industry, mentioned that the Marijuana Industry opposes this bill. The other is HB20-1145, “Move Over Or Slow Down For Official Vehicle”. This bill requires a driver to slow down to 25 mph if the speed limit is less than 45 mph or the driver to slow down at least 20 miles per hour less than the posted speed limit if the speed limit is 45 mph or more, if a public utility vehicle is parked on the side of the road that is giving a visual signal by means of flashing, rotating or oscillating amber lights.
- The line crew shut off the power feeding the pad mount transformer to Building 508 at the Fort Lyon Facility on January 27th. The transformer is currently sitting under a fire escape. The primary underground cable race has a 90° turn. The Fort Lyon maintenance crew will expose where that turn is located and then place the new transformer pad there. This will give a straight pull for both the primary and secondary underground cables. We will be pulling in new cable once the new transformer pad is ready.
- The line crew cut down two trees for Public Works at 10th & Locust on January 29th.
- On January 31st, the line crew had CPR and First Aid Training at the Ambulance Barn.
- In closing, I would like to share with you the System Wide load comparison between January 2019 and January 2020. In 2019 the load was 1,987,233 Kwhs. In 2020 the load was 1,989,784 Kwhs or approximately .13% more.

Old Business: Light & Power Appreciation Dinner: We tabled this last month. I am good for anytime the Board would like. We need to decide so I can put together an Agenda and post it as a meeting, because there will be a quorum present. Mayor Collins suggested waiting until April when the strategic planning meetings for the Light & Power and the City will be finished. A joint meeting of the City Council, the Light & Power Board and Public Works to present all of the annual reports and the plans for the next four years. The Board will consider options for the Dinner and present them at the next meeting.

New Business: Title V & APEN Permit Renewals: Both of these permits are issued by the CDPHE, each are good for a five year period. Our current Air Pollutant Emission Notice (APEN) Permit expires in October 2020. The last time that I applied for a renewal was September 30, 2015, with a fee of \$764.50. The only criteria in the renewal process of this permit is submit an application before the permit expires. I sent a renewal application on January 8th, with a fee of \$191.13. The reason the fee went down is because all of our generators are under one source. Both the APEN Permit and the Title V Permit regulate the generation from our plant. Our current Title V Permit expires on July 1, 2021. The criteria for renewal is by submitting for renewal at least 12 months prior to the expiration date. We can submit up to 18 months prior, therefore, I did submit for renewal on January 8th. There is no fee for renewal, they will charge us a per hour fee. Some of you may recall the last time we began the renewal process for the Title

V Permit was December 1, 2010, to renew the permit that was due to expire in May of 2012. Once CDPHE received that request for the renewal they issued a shield for us to operate under until the permit was renewed on July 1, 2016.

STRATEGIC PLANNING MEETINGS – MAYOR COLLINS: First meeting will be March 3rd, at 5:30 pm for approximately one hour, and each Tuesday following until March 31st.

Support Letter for County Commissioners of Bent and Crowley in opposition to HB20-1019 “Prison Population Reduction and Management”; the closing of private prisons.

Other Business: Credit Card Users: The First National Bank of Las Animas is changing credit card issuer to TCM Bank. After some discussion, Mr. Montoya made a motion to appoint Ron Clodfelter as authorized primary credit card manger for two credit cards issued by TCM Bank with a limit of \$5,000.00 (\$2,500.00 on each card). Mr. Maupin seconded, motion carried.

Next meeting will be March 10, 2020, at 5:30 pm in the Light & Power Office.

Adjourn: With no further business, Mayor Collins declared the meeting adjourned at 6:10 PM.

Respectfully Submitted
Susan Morlan
Secretary for Light & Power

LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5847 Period: 02/10/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
54-1	CITY OF LAS ANIMAS								
	RENT-COPY-2020	OFFICE RENT/COPIER FUND 2020	02/10/20	02/10/20	02/10/20	3,600.00	0.00	3,600.00	3,600.00
104-1	THAXTONS MARKET								
	6854	PAPER TOWELS	02/04/20	02/10/20	02/04/20	47.92	0.00	47.92	47.92
106-1	HAT & SPUR HARDWARE								
	C74921	2' - 1" PIPE/1"COUPLER SCH40	02/06/20	02/10/20	02/06/20	1.50	0.00	1.50	1.50
110-1	CITY OF LAS ANIMAS								
	SHRED2020	MOBILE RECORD SHREDDER	01/31/20	02/10/20	01/31/20	145.01	0.00	145.01	145.01
116-1	VISA								
	JAM4-FEB3-2020	CARMEN'S/CHECKMATE	02/03/20	02/10/20	02/03/20	70.12	0.00	70.12	70.12
150-1	RESERVE ACCOUNT								
	PB-2-2020	POSTAGE-PB-FEB 2020	02/10/20	02/10/20	02/10/20	1,000.00	0.00	1,000.00	1,000.00
168-1	CITY OF LAS ANIMAS-DEP. REF.								
	DEP-REF-6415	#6415NICK PERRINO - DEP REFUND	01/31/20	02/10/20	01/31/20	342.54	0.00	342.54	342.54
177-1	BENT COUNTY AMBULANCE SERVICE								
	JAN31-2020	CPR/FA - GM/JD/LW/RM	02/06/20	02/10/20	02/06/20	200.00	0.00	200.00	200.00
196-1	BENT COUNTY TREASURER								
	2019TAX	POWER PLANT & EQUIPMENT	01/31/20	02/10/20	01/31/20	701.96	0.00	701.96	701.96
215-1	STUART C. IRBY CO.								
	S011740209-001	LOTS 1-4 BLK G RR ADD	01/31/20	02/10/20	01/31/20	28.52	0.00	28.52	28.52
	S011740209-002	FR SHIRTS/HOODIE/COATS	01/21/20	02/10/20	01/21/20	1,499.97	0.00	1,499.97	1,499.97
236-1	GRAPHIC DESIGNS UNLIMITED								
	2391	FR HOODIE	01/24/20	02/10/20	01/24/20	184.93	0.00	184.93	184.93
	2391	EMBROIDERY/SHIRTS/HOODIE/COAT	02/06/20	02/10/20	02/06/20	278.87	0.00	278.87	278.87
256-1	GOBIN'S INC.								
	INV288954	1/2 COPIES ON PW COPIER	01/28/20	02/10/20	01/28/20	38.91	0.00	38.91	38.91
280-1	GREAT AMERICA FINANCIAL SERVICES								
	26421329	MONTHLY LEASE PW COPIER	02/04/20	02/10/20	02/04/20	169.00	0.00	169.00	169.00
	BANK TOTAL PAYMENTS					8,309.25	0.00	8,309.25	8,309.25
	GRAND TOTAL PAYMENTS					8,309.25	0.00	8,309.25	8,309.25

LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5852 Period: 02/24/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
104-1	THAXTONS MARKET								
	7658	SF CUPS/TEA	02/11/20	02/24/20	02/11/20	11.95	0.00	11.95	11.95
113-1	HAMILTON ASSOCIATES								
	200043-01F	10 - HQ-4 METER SOCKET	02/12/20	02/24/20	02/12/20	1,492.80	0.00	1,492.80	1,492.80
130-1	WEX BANK								
	63973012	VEHICLE GAS - DIESEL	02/23/20	02/24/20	02/23/20	97.70	0.00	97.70	97.70
140-1	LA/BC CHAMBER OF COMMERCE								
	MEMBERDUES	2020 MEMBERSHIP DUES	02/24/20	02/24/20	02/24/20	100.00	0.00	100.00	100.00
164-1	ARKANSAS RIVER POWER AUTHORITY								
	2020JANUARY	JAN 2020 PURCHASE POWER	02/14/20	02/24/20	02/14/20	200,627.73	0.00	200,627.73	200,627.73
167-1	BLAZER ELECTRIC SUPPLY MANAGE								
	S002015764.001	20 - MLB A7517 - 2" HUB KIT	02/07/20	02/24/20	02/07/20	164.04	0.00	164.04	164.04
191-1	OFFICE DEPOT								
	440361780001	PRESS BD DIV 2" LGL - HD STAPL	02/10/20	02/24/20	02/10/20	77.29	0.00	77.29	77.29
	440363337001	BUS STAPLER	02/10/20	02/24/20	02/10/20	20.89	0.00	20.89	20.89
193-1	LAS ANIMAS POST PROM PARTY								
	2020PPROM	2020 POST PROM	02/24/20	02/24/20	02/24/20	250.00	0.00	250.00	250.00
201-1	MILLER AUTO PARTS								
	128779	#9 OWI-DEF457	02/11/20	02/24/20	02/11/20	19.98	0.00	19.98	19.98
215-1	STUART C. IRBY CO.								
	S011759189.001	300 - SG4500 SV GRIP-DEAD END	02/10/20	02/24/20	02/10/20	396.00	0.00	396.00	396.00
225-1	COUNTRY CHIROPRACTIC, PC								
	MED-CARD	LYNN WRIGHT - CDL MED CARD REN	02/24/20	02/24/20	02/24/20	100.00	0.00	100.00	100.00
BANK TOTAL PAYMENTS						203,358.38	0.00	203,358.38	203,358.38
GRAND TOTAL PAYMENTS						203,358.38	0.00	203,358.38	203,358.38

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LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5858 Period: 02/29/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
101-1	LAS ANIMAS MUNICIPAL UTILITIES	WAREHOUSE UTILITIES	02/29/20	02/29/20	02/29/20	129.50	0.00	129.50	129.50
106-1	HAT & SPUR HARDWARE	WAREHOUSE UTILITIES	02/24/20	02/29/20	02/24/20	21.83	0.00	21.83	21.83
115-1	UTILITY NOTIFICATION CENTER OF	UTILITY NOTIFICATION CENTER OF	02/29/20	02/29/20	02/29/20	50.66	0.00	50.66	50.66
124-1	BLACK HILLS ENERGY	ID #47340 - LINE LOCATES	02/26/20	02/29/20	02/26/20	732.04	0.00	732.04	732.04
130-1	WEX BANK	PLANT HEATING GAS	02/26/20	02/29/20	02/26/20	427.57	0.00	427.57	1,159.61
139-1	ALEXANDERS FIRE CARE	WAREHOUSE HEATING GAS	02/29/20	02/29/20	02/29/20	488.37	0.00	488.37	488.37
170-1	CITY OF LAS ANIMAS-FRANCHISE	DIESEL/GAS FOR VEHICLES	02/12/20	02/29/20	02/12/20	304.00	0.00	304.00	304.00
172-1	STATE OF COLORADO	ANNUAL INSPECT FIRE EXTINGUISH	02/29/20	02/29/20	02/29/20	8,565.52	0.00	8,565.52	8,565.52
201-1	MILLER AUTO PARTS	FEB 2020 SALES TAX	02/29/20	02/29/20	02/29/20	7,572.74	0.00	7,572.74	7,572.74
253-1	CORE & MAIN	FEB 2020 SALES TAX	02/27/20	02/27/20	02/27/20	293.76	0.00	293.76	293.76
256-1	GOBIN'S INC.	2 12V COMMER BATTERY #4	02/24/20	02/29/20	02/24/20	266.78	0.00	266.78	266.78
260-1	PIONEER RESEARCH CORP.	CHARGING CRADLE REPLACE	02/26/20	02/29/20	02/26/20	39.17	0.00	39.17	39.17
291-1	LUCAS COLLINS	1/2 COPIES PW COPIER	02/29/20	02/29/20	02/29/20	1,026.65	0.00	1,026.65	1,026.65
		21ST OF 24 PYMTS/SAFE SOLVENT	02/29/20	02/29/20	02/29/20	140.00	0.00	140.00	140.00
		COMPUTER SUPPORT	02/29/20	02/29/20	02/29/20	20,058.59	0.00	20,058.59	20,058.59
		BANK TOTAL PAYMENTS				20,058.59	0.00	20,058.59	20,058.59
		GRAND TOTAL PAYMENTS				20,058.59	0.00	20,058.59	20,058.59

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LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5860 Period: 02/29/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
108-1	CENTURYLINK								
	23FEB20	PLANT PHONE/INTERNET	02/23/20	02/29/20	02/23/20	215.79	0.00	215.79	215.79
109-1	VERIZON WIRELESS								
	9849156783	CELL #'S 469-0260/4695/5087	02/25/20	02/29/20	02/25/20	125.15	0.00	125.15	125.15
112-1	FITNEY BOWES GLOBAL FINANCIAL SERV. LLC								
	3310738124	3 MO LEASE/PB MACHINE	02/29/20	02/29/20	02/29/20	1,045.35	0.00	1,045.35	1,045.35
132-1	SECOM								
	FEB29-20	OFFICE PHONE	02/29/20	02/29/20	02/29/20	28.47	0.00	28.47	28.47
	BANK TOTAL PAYMENTS					1,414.76	0.00	1,414.76	1,414.76
	GRAND TOTAL PAYMENTS					1,414.76	0.00	1,414.76	1,414.76

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