

RECORD OF PROCEEDINGS

December 8, 2020

The Las Animas Municipal Light & Power Board met in regular session at 5:47 pm., Tuesday, December 8, 2020 in the City Council Chambers, with live streaming on Facebook. **Present** were Mayor Jim Collins, David Beebe, Bill Deal and Jerry Maupin (phone call). **Absent:** Roberto Montoya. Mayor Collins declared a quorum present and called the meeting to order. Superintendent Ron Clodfelter and Secretary Susan Morlan was also present. **Other Guests:** None

Citizen Participation: None

Approval of Consent Agenda: Mr. Deal made a motion to approve the Consent Agenda (Minutes, Vouchers, and Income Statement for November). Mr. Beebe seconded, motion carried.

Superintendent's Report: The November 2020 operations for the Las Animas Municipal Light & Power were as follows:

- We received a load of pole-mount transformers on November 2nd. All of the transformers were for the 2400 Volt areas of our distribution system. They consisted of three, 37.5 KVA Single Phase wired on the low voltage side for 120/208 Volts. These three are a matched three phase set and will be used as spares for the Loaf-n-Jug Store. There were four, 37.5 KVA with low voltage side wired for standard 120/240, and four, 25 KVA also wired on the low voltage of 120/240. The total cost of these 11 transformers was \$16,690.00.
- We took out a guy pole in the 1000 block of 4th street, after an unknown vehicle hit it on November 9th.
- The line crew installed a new Street Light in the park on November 12th. It does light up the area.
- The line crew put up the "Holiday Season" decorations on November 16th.
- Dustin passed his final Capacitor training classes on November 17th.
- The ARPA Demolition Committee met at 8:30 am on November 19th, to discuss the final draft of the EPC contract with Burns & McDonnell Engineering. The ARPA Board then met that afternoon at 1:30 and with the recommendation of the committee, passed the motion unanimously in favor of the EPC contract. The contract was finalized on November 20th. The Construction Company has mobilized to Lamar with a small crew to start pre-demolition work with the main demolition work starting after the holidays.
- We had two outages in November. The first happened on the evening of Sunday, November 22nd, when Circuit #4 tripped at approximately 9:00 pm. The cause was; one Phase burned in two in the 1100 block of Lois Ave. The duration of the outage was 1 hour. The second one happened on November 24th, at 12:57 pm, when Circuit #2 tripped. The outage was due to a pole on C. R. 12 that had the top burned out during the snow. The duration of that outage was also 1 hour.
- In closing, I would like to share with you the system wide load comparison between November 2019 and November 2020. In 2019 the load was 1,679,599 Kwhs. In 2020 the load was 1,612,961 Kwhs or approximately 4% less. For the year to date, the load in 2019 was 21,822,336 Kwhs. The 2020 load is 22,249,665 Kwhs or approximately 2% more.

Old Business: 2021 BUDGET (DRAFT #2): The 2021 budget was discussed, the Mayor asked for a motion to present the budget to the Council for adoption. Mr. Beebe made the motion to approve the budget and present it to the Council. Mr. Deal second, motion approve.

New Business: POTENTIAL NEW INCENTIVE: Contacting Air-Med Care. Will have a gentleman from Air-Med Care, Mr. Bob Walter, present information to the Board at the January 12, 2021 meeting. Due to the age of most of our employees, we will be looking for ways to recruit new and younger employees, through internships and scholarships.

Other Business: Mayor Collins said he would like to set up a training session for getting onto the chromebooks in order to attend the meetings remotely.

Next meeting will be January 12, 2021, at 5:30 pm in the Council Chambers, live streaming.

Adjourn: With no further business, Mayor Collins declared the meeting adjourned at 6:01 PM.

Respectfully Submitted
Susan Morlan
Secretary for Light & Power

Batch: 6098 Period: 12/09/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
109-1	VERIZON WIRELESS								
	9867813094	CELL #'S 469-0260/4695/5087	10/26/20	12/09/20	10/26/20	124.03	0.00	124.03	124.03
110-1	CITY OF LAS ANIMAS								
	105-A	FIU SHOT-R SMITH	11/23/20	12/09/20	11/23/20	25.00	0.00	25.00	25.00
116-1	VISA								
	NOVI-DECL-2020	LAP-TOPS	12/01/20	12/09/20	12/01/20	1,034.01	0.00	1,034.01	1,034.01
131-1	PINNACOL ASSURANCE								
	20268450	PRE-PAYMENT-WORKERS COMP	12/03/20	12/09/20	12/03/20	9,548.00	0.00	9,548.00	9,548.00
133-1	STANS CAR CARE CENTER								
	14323	REPLACE REAR BRAKE PADS-#5	11/30/20	12/09/20	11/30/20	158.40	0.00	158.40	158.40
146-1	COLORADO ADVERTISING PRODUCTS								
	6665	W-2 & 1099-NEC FORMS	12/04/20	12/09/20	12/04/20	70.71	0.00	70.71	70.71
150-1	RESERVE ACCOUNT								
	DEC-9-2020	PB POSTAGE	12/08/20	12/09/20	12/08/20	1,000.00	0.00	1,000.00	1,000.00
166-1	CIRSA								
	2021-INSURE	PRE-PAYMENT-PROPERTY INSURANCE	10/26/20	12/09/20	10/26/20	50,868.61	0.00	50,868.61	50,868.61
	EQUIPBREAK2021	PRE-PAYMENT-EQUIP BREAKDOWN	10/26/20	12/09/20	10/26/20	3,250.00	0.00	3,250.00	3,250.00
180-1	MY WHOLESALE PRODUCTS								
	352240	MOP-ICE BAGS-FACE MASKS	12/02/20	12/09/20	12/02/20	134.90	0.00	134.90	134.90
201-1	MILLER AUTO PARTS								
	138078	OIL/FILTER/AIR FILTER - #5	11/16/20	12/09/20	11/16/20	88.28	0.00	88.28	88.28
219-1	PROCOM, LLC								
	62223	DRUG TEST-MARTIN/RAMSEY	11/30/20	12/09/20	11/30/20	90.00	0.00	90.00	90.00
229-1	SPECIMENS UNLIMITED								
	6137	DRUG TEST-MARTIN/RAMSEY	11/30/20	12/09/20	11/30/20	65.62	0.00	65.62	65.62
257-1	BORDER STATES ELECTRIC SUPPLY								
	921180591	15-EVOLVE LED FIXTURES	12/07/20	12/09/20	12/07/20	2,517.30	0.00	2,517.30	2,517.30
280-1	GREAT AMERICA FINANCIAL SERVICES								
	28313244	MO LEASE PW COPIER	12/04/20	12/09/20	12/04/20	169.00	0.00	169.00	169.00
BANK TOTAL PAYMENTS						69,143.86	0.00	69,143.86	69,143.86
GRAND TOTAL PAYMENTS						69,143.86	0.00	69,143.86	69,143.86

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LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 6102 Period: 11/30/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
		FOR BANK ACCOUNT:							
		1 FIRST NATIONAL BANK							
164-1	ARKANSAS RIVER POWER AUTHORITY								
	30NOV2020	NOV 2020 PURCHASE POWER	11/30/20	11/30/20	11/30/20	180,357.96	0.00	180,357.96	180,357.96
		BANK TOTAL PAYMENTS				180,357.96	0.00	180,357.96	180,357.96
		GRAND TOTAL PAYMENTS				180,357.96	0.00	180,357.96	180,357.96

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Batch: 6104 Period: 12/16/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
105-1	IA JUNTA TRIBUNE DEMOCRAT								
	OPERATOR	OPERATOR AD -11/19/20-12/10/20	11/17/20	12/16/20	11/17/20	113.40	0.00	113.40	113.40
106-1	HAT & SPUR HARDWARE								
	C90119	COMMAND CLR MINI HOOKS-2	12/11/20	12/16/20	12/11/20	19.93	0.00	19.93	19.93
109-1	VERIZON WIRELESS								
	5904072	2-CASES - NEW ON CALL PHONES	12/08/20	12/16/20	12/08/20	74.98	0.00	74.98	74.98
112-1	PITNEY BOWES GLOBAL FINANCIAL SERV. LLC								
	3312621551	3-MO LEASE/FOLDER-INSERTER	12/16/20	12/16/20	12/16/20	732.69	0.00	732.69	732.69
116-1	VISA								
	CHECKMATE	SUBSCRIPT/INSTANT CHECKMATE	12/13/20	12/16/20	12/13/20	83.47	0.00	83.47	
	DELL-LAPTOP	5-COMPUTERS/LAPTOPS	12/08/20	12/16/20	12/08/20	1,729.59	0.00	1,729.59	
	JD-RENEWAL	CO DRIVER LICENSE-RENEWED	12/03/20	12/16/20	12/03/20	18.23	0.00	18.23	1,831.29
187-1	SAMUEL S VIGIL								
	02977	LEGAL FEES - 11/18/19-8/31/20	12/04/20	12/16/20	12/04/20	290.00	0.00	290.00	290.00
291-1	LUCAS COLLINS								
	00085	IT SUPPORT-NEW LAPTOPS-COVID	12/10/20	12/16/20	12/10/20	245.00	0.00	245.00	245.00
BANK TOTAL PAYMENTS						3,307.29	0.00	3,307.29	3,307.29
GRAND TOTAL PAYMENTS						3,307.29	0.00	3,307.29	3,307.29

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Batch: 6106 Period: 12/16/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
	FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK								
	179-1	QUILL							
	12813510	OFFICE CANDY	12/07/20	12/16/20	12/07/20	9.24	0.00	9.24	
	12817421	ENVELOPES/STENO BOOKS	12/07/20	12/16/20	12/07/20	156.48	0.00	156.48	165.72
		BANK TOTAL PAYMENTS				165.72	0.00	165.72	165.72
		GRAND TOTAL PAYMENTS				165.72	0.00	165.72	165.72

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LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 6108 Period: 12/24/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
130-1	WEX BANK								
	69220686	DIESEL/GAS FOR VEHICLES	12/23/20	12/24/20	12/23/20	104.14	0.00	104.14	104.14
201-1	MILLER AUTO PARTS								
	139031	100 PC MINI FUSE - PLANT	12/22/20	12/24/20	12/22/20	14.45	0.00	14.45	14.45
256-1	GOBIN'S INC.								
	INV340493	1/2 COPIES - PW COPIER	12/21/20	12/24/20	12/21/20	39.42	0.00	39.42	39.42
260-1	PIONEER RESEARCH CORP.								
	258220	7TH OF 16 PYMTS/ELIMINATOR	12/20/20	12/24/20	12/20/20	962.02	0.00	962.02	962.02
BANK TOTAL PAYMENTS						1,120.03	0.00	1,120.03	1,120.03
GRAND TOTAL PAYMENTS						1,120.03	0.00	1,120.03	1,120.03

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LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 6114 Period: 12/31/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
101-1	LAS ANIMAS MUNICIPAL UTILITIES		12/31/20	12/31/20	12/31/20	129.50	0.00	129.50	129.50
	31DEC2020	WAREHOUSE UTILITIES							
104-1	THAXTONS MARKET		12/30/20	12/31/20	12/30/20	47.57	0.00	47.57	47.57
	2632	COFFEE/CREAMER/CUPS/TP/TOWELS							
108-1	CENTURYLINK		12/23/20	12/31/20	12/23/20	31.95	0.00	31.95	31.95
	30DEC2020	PLANT INTERNET							
109-1	VERIZON WIRELESS		12/25/20	12/31/20	12/25/20	197.35	0.00	197.35	197.35
	9869933222	ON CALL #'S 469-0260/4695/5087							
115-1	UTILITY NOTIFICATION CENTER OF		12/31/20	12/31/20	12/31/20	31.29	0.00	31.29	31.29
	220120733	ID #47340 LINE LOCATES							
124-1	BLACK HILLS ENERGY		12/28/20	12/31/20	12/28/20	468.43	0.00	468.43	468.43
	28DEC2020	PLANT HEATING GAS							
130-1	WEX BANK		12/31/20	12/31/20	12/31/20	246.61	0.00	246.61	246.61
	69364515	DIESEL/GAS FOR VEHICLES							
132-1	SECOM		12/31/20	12/31/20	12/31/20	29.10	0.00	29.10	29.10
	31DEC2020	OFFICE PHONE							
148-1	PAT KARNEY		12/31/20	12/31/20	12/31/20	980.00	0.00	980.00	980.00
	INV5312-INV5334	METER PKUP-4TIRES/PLANT PKUP							
166-1	CIRSA		12/22/20	12/31/20	12/22/20	60.00	0.00	60.00	60.00
	DEC2020-PC6006179-1	REIMB-C TURNER/FIRE-POLE							
170-1	CITY OF LAS ANIMAS-FRANCHISE		12/31/20	12/31/20	12/31/20	9,800.27	0.00	9,800.27	9,800.27
	31DEC2020	DEC 2020 - FRANCHISE FEE							
172-1	STATE OF COLORADO		12/31/20	12/31/20	12/31/20	9,063.28	0.00	9,063.28	9,063.28
	31DEC2020	DEC 2020-SALES TAX							
178-1	AMERICAN PUBLIC POWER ASSOC		12/15/20	12/31/20	12/15/20	2,446.15	0.00	2,446.15	2,446.15
	360444	APPA MEM DUES FOR 2021							
179-1	QUILL		12/18/20	12/31/20	12/18/20	31.98	0.00	31.98	31.98
	13171273	OFFICE CANDY							
	13189818	COLOR INK-COPY PAPER				142.93	0.00	142.93	142.93
	13193580	OFFICE CANDY				23.59	0.00	23.59	23.59
	13260293	JESSICA'S NAME PLATE				27.99	0.00	27.99	226.49
BANK TOTAL PAYMENTS						23,757.99	0.00	23,757.99	23,757.99
GRAND TOTAL PAYMENTS						23,757.99	0.00	23,757.99	23,757.99

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