

RECORD OF PROCEEDINGS

April 14, 2020

The Las Animas Municipal Light & Power Board met in regular session at 5:30 pm., Tuesday, April 14, 2020 in the City Council Chambers, with live streaming on Facebook. **Present** were Mayor Jim Collins, David Beebe, Bill Deal and Jerry Maupin. **Absent:** Roberto Montoya. Mayor Collins declared a quorum present and called the meeting to order. Superintendent Ron Clodfelter and Secretary Susan Morlan were also present. **Other Guests:** None

Citizen Participation: None

Minutes: Mr. Beebe made a motion to approve the March 10, 2020 minutes for the regular meeting. Mr. Maupin seconded, motion carried.

Vouchers: Mr. Deal made a motion to approve the March 2020 vouchers as presented. Mr. Beebe seconded, motion carried.

The Income Statement: Supt. Clodfelter explained the Income Statement and the Economic Impact sheet for the last three months. We are tracking the Impact this COVID-19 is having on our community. Mr. Maupin made a motion to approve the March 2020 Income Statement. Mr. Deal seconded, motion carried.

Superintendent's Report: The March 2020 operations for the Las Animas Municipal Light & Power were as follows:

- The line crew changed out 3 poles and rebuilt the line in the alley between 5th & 6th and Garfield & Oakland the week of March 9th.
- Dustin had Opacity Training in Pueblo on March 11th. The City of Trinidad sent an employee for the training, who passed. There are two certified Opacity Testers for the ARPA member cities.
- The Corona Virus arrived in Colorado to the point where things are rapidly changing. These changes affect the Light & Power in both revenue and operations.
- I received a text message on March 15th, from the wife of one of my employees informing me that he was being transported to Parkview in Pueblo for a procedure to clear some blockage. That employee has returned to work on light duty Monday, April 6th.
- The ARPA Operating Committee met twice in March to discuss the two major Executive Orders given by Governor Polis. CAMU also met by phone conference on March 23rd, to discuss the non-disconnect order.
- Charmaine, Cheryl and I met with our CIRSA Inspector the afternoon of March 19th for our safety audit.
- The evening of March 19th, we had a major fire in the 400 block of Vigil Ave. We opened circuit #7 for approximately 2 ½ hours for the safety of the firemen.
- The morning of March 23rd, the line crew replaced a broken pole at 30050 CR 10.
- The afternoon of March 23rd, I received a phone call from Rich Eymann with MEAN asking how all of the ARPA Member Cities were operating due to the virus. I replied the Las Animas Light &

Power is still operating as normal. I mentioned that as Chairman of the ARPA Operating Committee, I had told the members to keep their mutual aide contact book close by, there could be a time before we are back to normal that it could be used. Rich mentioned that he does have a construction crew on standby.

- In closing, I would like to share with you the system wide load comparison between March 2019 and March 2020. In 2019 the load was 1,784,128 Kwhs. In 2020 the load was 1,574,831 Kwhs or approximately 11.6% less. For the year to date, the load in 2019 was 5,444,257 kwhs. The 2020 load is 5,277,718 Kwhs or 3.1% less.

Old Business: 2019/2020 SCHOLARSHIP: This year's Scholarship is for the amount of \$1,500, with ARPA, Las Animas Municipal Light & Power and the City of Las Animas each contributing \$500. The deadline for a Las Animas High School Senior to turn in their application for the scholarship was April 1st. We received 3 applications; Miss Madison Gonzales, Mr. Cutter Nichols and Mr. Steven Salazar Jr. After some discussion, Mayor Collins said he would donate \$600.00 to the fund, which would bring the total amount to be awarded to \$2,100, if the Board would be willing to award each applicant a scholarship of \$700.00. The Board thanked Mayor Collins for his generous offer. Mr. Deal made a motion to award each applicant a \$700.00 Scholarship. Mr. Beebe second, motion carried.

New Business: COVID-19 (What we are doing): I would like to break this down to what I have seen on how the Virus has affected the Electric Industry in three geographic areas; local, national and global. I covered a tad bit of the local in the income statement so let me add some more to that. There has been a delay on receiving quotes for materials. I have requested quotes for materials in mid-March and as of last Friday, April 10th, I still have not received all of them, (I tend to think this is a combination of our Vendors and their suppliers working from home). There was the Executive Order from Governor Polis to suspend service disconnections. We are in compliance with that order. The following specialized training has been canceled; our annual Bucket Truck Rescue that we provide for the ARPA Member Cities scheduled for tomorrow, April 15th, the Pole Top Rescue in La Junta scheduled for Thursday, April 16th, the Rocky Mountain Meter training in Fort Collins normally held in March and Hot Line School in Grand Junction scheduled for the first two weeks in May. For the National and Global levels; the number of disconnects for non-payment has risen 4 to 5 times that of the pre-COVID-19 time, before the suspension of disconnects. Sales dropped 5 to 10% across the United States, however, in both Italy and Spain, sales dropped 20 to 25%. The American Public Power Association canceled the Lineworkers Rodeo scheduled for April 17th and 18th in Bonner Springs, Kansas as well as the Engineering & Operations Conference on April 19th through the 22nd in Kansas City.

Other Business: None.

Next meeting will be May 12, 2020, at 5:30 pm in the Council Chambers.

Adjourn: With no further business, Mayor Collins declared the meeting adjourned at 6:02 PM.

Respectfully Submitted
Susan Morlan
Secretary for Light & Power

LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5895 Period: 04/10/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
104-1	THAXTONS MARKET								
	1962	BOUNTY PAPER TOWELS	04/08/20	04/10/20	04/08/20	12.99	0.00	12.99	
	1965	CREAMER/PLATES/BOWLS/NAPKINS	04/08/20	04/10/20	04/08/20	17.22	0.00	17.22	30.21
106-1	HAT & SPUR HARDWARE								
	C77184	50' - 12/2-UFWG WIRE	04/08/20	04/10/20	04/08/20	32.29	0.00	32.29	32.29
	VISA								
	MAR4-APR3-20	INSTANT CHECKMATE	04/03/20	04/10/20	04/03/20	66.62	0.00	66.62	66.62
209-1	LA JUNTA PRINTING CO, INC.								
	INVENTORY-CD	500 - INVENTORY CARDS	04/07/20	04/10/20	04/07/20	119.20	0.00	119.20	119.20
214-1	SOLOMON CORPORATION								
	333281	6 - 37.5 KVA TRANSFORMERS	03/27/20	04/10/20	03/27/20	10,500.00	0.00	10,500.00	10,500.00
215-1	STUART C. IRBY CO.								
	S011740209.003	FR SHIRTS/HOODIES/COATS	03/26/20	04/10/20	03/26/20	2,564.25	0.00	2,564.25	2,564.25
	GRAINGER								
	9494848840	REFLECTIVE NUMBERS 1 & 2	04/03/20	04/10/20	04/03/20	69.85	0.00	69.85	
	9495892474	REFLECTIVE NUMBER 6	04/03/20	04/10/20	04/03/20	25.20	0.00	25.20	95.05
256-1	GOBIN'S INC.								
	INV299667	1/2 COPIES - FW COPIER	03/30/20	04/10/20	03/30/20	39.69	0.00	39.69	39.69
						13,447.31	0.00	13,447.31	13,447.31
		BANK TOTAL PAYMENTS							
						13,447.31	0.00	13,447.31	13,447.31
		GRAND TOTAL PAYMENTS							
						13,447.31	0.00	13,447.31	13,447.31

LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5899 Period: 04/20/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
104-1	THAXTONS MARKET								
	4582	GATORADE/H2O/P TOWELS	04/17/20	04/17/20	04/17/20	53.54	0.00	53.54	53.54
164-1	ARKANSAS RIVER POWER AUTHORITY								
	MARCH2020	MAR 20 PURCHASE POWER	04/20/20	04/20/20	04/20/20	173,478.87	0.00	173,478.87	173,478.87
214-1	SOLOMON CORPORATION								
	333779	6 - 25 KVA 1 PHASE POLEMOUNT T	04/10/20	04/20/20	04/10/20	7,500.00	0.00	7,500.00	7,500.00
215-1	STUART C. IRBY CO.								
	S011848729.001	FR PANTS/SHIRTS/COAT/HOODIE	04/10/20	04/20/20	04/10/20	993.40	0.00	993.40	993.40
255-1	BELL LUMBER & POLE COMPANY								
	INV89977	27 - 30' POLES/29 - 35' POLES	04/14/20	04/20/20	04/14/20	32,204.00	0.00	32,204.00	32,204.00
257-1	BORDER STATES ELECTRIC SUPPLY								
	919790010	100 - WRI39 2/0 TO 8 TAP CONN	04/10/20	04/20/20	04/10/20	83.67	0.00	83.67	83.67
	919805056	43 - J113 5/8 SQ CURVED WASHER	04/14/20	04/20/20	04/14/20	78.43	0.00	78.43	78.43
	919820492	10KV BRKT/WASHER/WIREHOLDER	04/16/20	04/20/20	04/16/20	936.90	0.00	936.90	1,099.00
280-1	GREAT AMERICA FINANCIAL SERVICES								
	26802609	LEASE/P TAXES-PW COPIER	04/06/20	04/20/20	04/06/20	181.84	0.00	181.84	181.84
BANK TOTAL PAYMENTS									
						215,510.65	0.00	215,510.65	215,510.65
GRAND TOTAL PAYMENTS									
						215,510.65	0.00	215,510.65	215,510.65

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LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5904 Period: 04/29/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
101-1	LAS ANIMAS MUNICIPAL UTILITIES								
	APR30-20	WAREHOUSE UTILITIES	04/29/20	04/29/20	04/29/20	129.50	0.00	129.50	129.50
104-1	THAXTONS MARKET								
	0504	P TOWELS/VASELINE	04/24/20	04/29/20	04/24/20	19.37	0.00	19.37	19.37
106-1	HAT & SPUR HARDWARE								
	C77896	PIPE/ELBOW/COUPLER/ADAPTER	04/23/20	04/29/20	04/23/20	9.79	0.00	9.79	9.79
108-1	CENTURYLINK								
	APRIL23-20	PLANT PHONE/INTERNET	04/23/20	04/29/20	04/23/20	212.61	0.00	212.61	212.61
130-1	WEX BANK								
	65004608	DIESEL/GAS FOR VEHICLES	04/23/20	04/29/20	04/23/20	45.67	0.00	45.67	45.67
156-1	PROTECTIVE EQUIPMENT TESTING L								
	70766	18 PR RUBBER GLOVE TESTING	04/16/20	04/29/20	04/16/20	1,628.97	0.00	1,628.97	1,628.97
164-1	ARKANSAS RIVER POWER AUTHORITY								
	APRA2020-1	REIMB-APPA CONF 6/5-10/2020	04/24/20	04/29/20	04/24/20	216.96	0.00	216.96	216.96
179-1	QUILL								
	6258960	PURELL SANTI GEL	04/15/20	04/29/20	04/15/20	51.99	0.00	51.99	51.99
	6277293	3 - SCHOLARSHIP FRAMES	04/15/20	04/29/20	04/15/20	46.77	0.00	46.77	46.77
	6390363	BAG OF LIFESAVERS	04/21/20	04/29/20	04/21/20	11.21	0.00	11.21	11.21
	6397987	OFFICE CANDY	04/21/20	04/29/20	04/21/20	40.86	0.00	40.86	40.86
191-1	OFFICE DEPOT								
	476259362001	BILLING ENVELOPES	04/17/20	04/29/20	04/17/20	326.90	0.00	326.90	326.90
201-1	MILLER AUTO PARTS								
	130870	DEF FOR UNITS #8 & 9	04/22/20	04/29/20	04/22/20	19.98	0.00	19.98	19.98
	180003	HYDRAULIC FITTING #8	04/21/20	04/29/20	04/21/20	10.70	0.00	10.70	30.68
225-1	COUNTRY CHIROPRACTIC, PC								
	5-1-2020	PHYSICAL-R CLODFELTER-CDL	04/29/20	04/29/20	04/29/20	100.00	0.00	100.00	100.00
257-1	BORDER STATES ELECTRIC SUPPLY								
	919850984	10 - 10KV BRKT - UHS10050A1A1B	04/14/20	04/29/20	04/14/20	388.20	0.00	388.20	388.20
	919858583	3 - 3PK - KLN 44219 REPLAC BL	04/14/20	04/29/20	04/14/20	49.44	0.00	49.44	49.44
	919882397	7 - 10KV BRKT/UHS10050A1A1B1A	04/14/20	04/29/20	04/14/20	272.19	0.00	272.19	709.83
260-1	PIONEER RESEARCH CORP.								
	253304	23RD OF 24 PYMNTS/SAFE SOLV	04/29/20	04/29/20	04/29/20	1,026.65	0.00	1,026.65	1,026.65
BANK TOTAL PAYMENTS									
						4,607.76	0.00	4,607.76	4,607.76
GRAND TOTAL PAYMENTS									
						4,607.76	0.00	4,607.76	4,607.76

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LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5906 Period: 04/30/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
144-1	DIXON, WALLER & CO								
	2019-AUDIT	AUDIT FEE FOR 2019	04/30/20	04/30/20	04/30/20	7,275.00	0.00	7,275.00	7,275.00
170-1	CITY OF LAS ANIMAS-FRANCHISE								
	APRIL-2020	APRIL 20 FRANCHISE FEE	04/30/20	04/30/20	04/30/20	8,349.43	0.00	8,349.43	8,349.43
172-1	STATE OF COLORADO								
	APRIL-20	APRIL 20 - SALES TAX	04/30/20	04/30/20	04/30/20	7,305.87	0.00	7,305.87	7,305.87
222-1	DIVISION OF OIL AND PUBLIC								
	83655	2020 STORAGE TANK REGISTER	04/30/20	04/30/20	04/30/20	140.00	0.00	140.00	140.00
257-1	BORDER STATES ELECTRIC SUPPLY								
	919891024	2-WIREHOLDER / 30-HS CUTOUT	04/29/20	04/30/20	04/29/20	1,160.32	0.00	1,160.32	1,160.32
BANK TOTAL PAYMENTS						24,230.62	0.00	24,230.62	24,230.62
GRAND TOTAL PAYMENTS						24,230.62	0.00	24,230.62	24,230.62

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LAS ANIMAS LIGHT & POWER
Cash Disbursement Edit List

Batch: 5910 Period: 04/30/20

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Discount Date	Invoice Amount	Discount Amount	Payment Amount	Check Amount
FOR BANK ACCOUNT: 1 FIRST NATIONAL BANK OPERATING FUND									
104-1	THAXTONS MARKET								
	1451	PAPER TOWELS	04/30/20	04/30/20	04/30/20	28.76	0.00	28.76	28.76
106-1	HAT & SPUR HARDWARE								
	B127785	2 - SINGLE SIDE KEY	04/30/20	04/30/20	04/30/20	4.43	0.00	4.43	4.43
109-1	VERIZON WIRELESS								
	9853323405	CELL #'s 469-0260/4695/5087	04/25/20	04/30/20	04/25/20	124.78	0.00	124.78	124.78
115-1	UTILITY NOTIFICATION CENTER OF								
	220040676	ID #47340 / TRANSMISS-RESPONSE	04/30/20	04/30/20	04/30/20	74.50	0.00	74.50	74.50
124-1	BLACK HILLS ENERGY								
	2020-04-29	WAREHOUSE HEATING GAS	04/30/20	04/30/20	04/30/20	462.46	0.00	462.46	
	4-29-2020	PLANT HEATING GAS	04/29/20	04/30/20	04/29/20	792.84	0.00	792.84	1,255.30
130-1	WEX BANK								
	65294206	DIESEL/GAS FOR VEHICLES	04/30/20	04/30/20	04/30/20	521.99	0.00	521.99	521.99
132-1	SECOM								
	APRIL2020	OFFICE PHONE	04/30/20	04/30/20	04/30/20	27.97	0.00	27.97	27.97
191-1	OFFICE DEPOT								
	481617062001	2 - HP 61XL COLOR INK	04/22/20	04/30/20	04/22/20	87.78	0.00	87.78	
	481618704001	MAGNIFYING RULER	04/23/20	04/30/20	04/23/20	6.19	0.00	6.19	93.97
256-1	GOBIN'S INC.								
	INV303595	1/2 COPIES - PW COPIER	04/27/20	04/30/20	04/27/20	45.53	0.00	45.53	45.53
BANK TOTAL PAYMENTS						2,177.23	0.00	2,177.23	2,177.23
GRAND TOTAL PAYMENTS						2,177.23	0.00	2,177.23	2,177.23

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