

PUBLIC WORKS BOARD MEETING

January 9TH, 2024

The Public Works Board meeting was called to order in the City Council Chambers by Chairwoman Lynette Wolfe at 6:00 P.M.

Those present at roll call:

- Mayor, Ronald Clodfelter
- Chairwoman, Lynette Wolfe
- Public Works Director, Blake Elliott
- Penny Calhoon
- Tammy Ritschard
- Randy McDermed

Absent: Terry Kim

Others Present: Richard Gallegos, Deputy City Clerk

Approval of the Minutes: Penny Calhoon makes a motion to approve as changed, Tamy Ritschard seconded to approve the December 2nd, 2023 minutes. On a voice vote the motion passes.

Approval of the Financials: Randy McDermed asked about the negative amounts in the Financial Reports. All Board members and Richard Gallegos discussed the negatives and that the overall budget on that particular page was actually positive overall throughout the expenses. Lynette Wolfe questioned Blake Elliott about the Park & Rec expense is \$24,191 negative. Blake Elliott responded that the Golf Course deck and fencing came in quite a bit over than expected. Lynette Wolfe asked how this amount will be covered. Blake responded that the Park & Rec fund revenue is \$35,000 over. Lynette walked around the Golf Course deck and ramp and was concerned that the bottom step is not stable, also received complaints that the railing is too high and not ADA compliant. Blake Elliott responded that everything will be addressed and that they would pour concrete to correct the step. Tammy Ritschard moved; Penny Calhoon seconded to approve the financials for December 2023. On a voice vote the motion passes.

Citizen Participation: None

Unfinished Business: None

New Business / Announcements: Lynette Wolfe received more than one request for a stop sign at 4th Street and Carson Avenue instead of yield signs. Also, alleys have overflowing dumpsters at Ambassador Thompson Blvd. going towards the Post Office. Blake responded that the dump is closed on Holidays and due to high winds. Lynette Wolfe received a call on potholes in the alley at Locust Avenue to Grand Avenue and Ambassador Thompson Blvd. to 8th Street.

Public Works Director's Report: Public Works Director Blake Elliott reported that in the Water Department, there is no new news on the Ark. Valley Conduit as of the 3rd of January. We have been receiving replies to the surveys sent out with last month's bills. We appreciate all the customers for taking the time to fill out the surveys and encourage more customers to reply. We will be working in the coming months to compile the provided information and to begin helping customers with service line identification to prepare the service line inventory by

October 2024. On the 6th of December, KLM Engineering conducted a comprehensive dry inspection and cleaning of the city's 2-million gallon storage tank. The inspection report was submitted to the city on the 27th of December. The report details some deterioration of the roof structure that will need to be repaired in a timely manner, preferably within the next 12 months. Estimated costs of the repairs are \$25,000-\$30,000 and will require the tank to be offline for approximately 2 weeks. Lynette Wolfe asked what kind of problems will this cause when it's offline for that long. Blake responded that there might be a little air in the line and should not cause problems. Lynette Wolfe asked where the money will come out of. Blake responded that he has budgeted \$50,000 that was the estimate that GMS's Inc. recommended. On the 31st of December, city crews repaired a service line leak at 1244 6th Street. The initial order of meters for the WaterSMART grant project has been received and city crews have begun to install them. Valve exercising operations have been completed except for the valves located in the highway as of the 2nd of January. For Sewer, the city crews will begin storm drain box cleaning this coming month, weather permitting. For Sanitation/Landfill, suspension repairs to the 2007 International Rolloff Truck have been completed. On the 3rd of January, I attended a Zoom meeting with representatives with BNSG Railroad where issues relating to the burned property at 427 8th Street were discussed. They informed me that they were working through negotiations with CDPHE on securing a demolition permit to remove debris from the site. The representatives seemed optimistic about getting some fencing material put up around the site hopefully within the month. For the Street Department city crews put out several tons of base material in alleys and streets last month. City crews have been patching potholes with cold patch in the now and the coming months, weather permitting. In Parks, the city has received the Gates Foundation check for the amount of \$25,000 for the HUB project around the city pond and baseball fields. Penny Calhoon requested a thank you note from the City. Under other, the city crews have conducted mowing operations for several days on the city owned 40-acre property and along the north drainage ditch. A fire break has also been graded in at the 40-acre property. The yearly inventory of parts and equipment was conducted in December in preparation for the upcoming audit. Lynette asked about the attached pictures of the water tank and the cracks on the inside of the ceiling. Randy voiced concern about rain water getting into the tank. Blake responded that the ceiling has been sealed and the water is chlorinated.

The next regularly scheduled meeting is Tuesday February 13th, 2024 @ 6:00 P.M.

Meeting adjourned @ 6:23 P.M.

ANGELA KELLY

City Clerk & Treasurer

LYNETTE WOLFE

Chairwoman