

PUBLIC WORKS BOARD MEETING

February 13TH, 2024

The Public Works Board meeting was called to order in the City Council Chambers by Chairwoman Lynette Wolfe at 6:00 P.M.

Those present at roll call:

- Mayor, Ronald Clodfelter
- Chairwoman, Lynette Wolfe
- Public Works Director, Blake Elliott
- Penny Calhoon
- Randy McDermed

Absent: Terry Kim

Resignation: Tammy Ritschard (verbal, will send email)

Others Present:

- Angela Kelly, City Clerk & Treasurer
- Brandon Dittman, City Attorney
- Sherri Montoya, Light & Power

Approval of the Minutes: None

Approval of the Financials: Blake Elliott stated that the insurance for the Street Department is low. There is a misclassification that was charged to Code Enforcement, but should be charged to Streets. Lynette Wolfe stated the adjustment will be corrected. Randy McDermed moved; Penny Calhoon seconded to approve the financials for January 2024. On a voice vote the motion passes.

Citizen Participation: None

Unfinished Business: None

New Business / Announcements: Penny Calhoon has been approached by a citizen who asked if anyone checks the fire hydrants. Blake Elliott stated that the city crew checks them annually in October. Lynette Wolfe received a letter from Mitch Garcia to join the Public Works Board. Penny Calhoon made a motion to send it to city council, Randy McDermed seconded. Lynette received a call from Andrew Brassfield over on St. Vrain Avenue, about a huge flooding problem in the back alley. Lynette showed Blake the video and Blake stated they will take care of it as soon as it's a little dryer out.

Public Works Director's Report: Public Works Director Blake Elliott reported that in the Water Department, the Arkansas Valley Conduit on 16th of January SECWCD issued a press release about Colorado's two Senator's urging the Biden administration to provide further financial support to the AVC. SECWCD has also announced that the spur and delivery lines to Avondale and Boone have been completed. We have been receiving replies to the surveys sent out with previous month's bills. We appreciate all the customers for taking the time to fill out the surveys and encourage more customers to continue sending in surveys. Due to the extreme cold, crews have had to respond to an excessive amount of calls for frozen water lines and broken pipes. It is suggested to leave faucets dripping during sub zero temperatures to reduce the risk of freezing pipes. For Sewer, city crews have begun storm drain box cleaning operations. For Sanitation/Landfill, on the 18th of January representatives from CDPHE

conducted an annual landfill inspection at the Las Animas Bent County Landfill and the old, closed landfill on county road 10. On the 23rd of January, final grading work began on cell 1 of the landfill and was completed on 31st of January. A final survey will now have to be conducted and upon approval by CDPHE, the cell will then be revegetated with native grass. Due to the recent holidays and subzero temperatures, there have been times when the trash routes have fallen behind in the last month. This is normal during the holiday season as Otero County Landfill has reduced hours, and trash usually increases especially around Christmas time. For Streets, city crews put out several tons of base material in alleys and streets last month. City crews have been patching potholes with cold patch and will continue patching, weather permitting. For Parks, a meeting between the city, county and school district was held on 5th of February to discuss maintenance and operations at the baseball field complex for the upcoming season. On other, the 11th of January auditors conducted an audit of the Public Works parts inventory in preparation for the audit of 2023 finances.

The next regularly scheduled meeting is Tuesday March 12th, 2024 @ 6:00 P.M.

Meeting adjourned @ 6:09 P.M.

ANGELA KELLY

City Clerk & Treasurer

LYNETTE WOLFE

Chairwoman