

This section for City of Las Animas use only

Sales/Use Tax on materials purchased outside of Bent County \$ \_\_\_\_\_ X 5% = \_\_\_\_\_  
(50% of the project cost or actual invoice cost of purchases to be paid with permit fee)

\_\_\_\_\_  
Charmaine Tripp, City Clerk & Treasurer

**\*N\*O\*T\*I\*C\*E\***

**24 HOURS ADVANCE NOTICE MUST BE GIVEN BEFORE A BUILDING INSPECTION  
CAN BE SCHEDULED (719) 456-2571**

**BUILDING PERMIT MUST BE OBTAINED AND SITE INSPECTED BY CITY BUILDING  
INSPECTOR BEFORE CONSTRUCTION BEGINS OR APPROVAL MAY BE DENIED**

**CITY OF LAS ANIMAS  
BUILDING PERMIT APPLICATION**

1. DATE: \_\_\_\_\_
2. PROPERTY ADDRESS: \_\_\_\_\_
3. OWNER'S NAME: \_\_\_\_\_  
OWNER'S ADDRESS: \_\_\_\_\_  
OWNER'S TELEPHONE: \_\_\_\_\_
4. CONTRACTOR'S NAME: \_\_\_\_\_  
CONTRACTOR'S ADDRESS: \_\_\_\_\_  
CONTRACTOR'S TELEPHONE: \_\_\_\_\_
5. ENGINEER'S NAME: \_\_\_\_\_  
ENGINEER'S ADDRESS: \_\_\_\_\_  
ENGINEER'S TELEPHONE: \_\_\_\_\_
6. ARCHITECT'S NAME: \_\_\_\_\_  
ARCHITECT'S ADDRESS: \_\_\_\_\_  
ARCHITECT'S TELEPHONE: \_\_\_\_\_

\_\_\_\_\_  
Director/Building Inspector

7. DESCRIPTION OF WORK TO BE COVERED BY THE BUILDING PERMIT FOR WHICH APPLICATION IS MADE: \_\_\_\_\_  
\_\_\_\_\_
8. USE FOR WHICH THE PROPOSED WORK IS INTENDED: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. TOTAL PROJECT COST (LIST LABOR & MATERIALS SEPERATE) OF ANY NEW BUILDING, STRUCTURE OR ANY ADDITION, REMODELING OR ALTERATION TO AN EXISTING BUILDING:  
\_\_\_\_\_  
\_\_\_\_\_
10. WHERE WILL DEBRIS BE DISPOSED OF FOR THIS PROJECT? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. ATTACH DRAWING/PLANS WHEN APPLICABLE. (SHOW SETBACKS)

### PERMITS ISSUANCE

**ISSUANCE:** The application, plans, specifications, computations and other data filed by an applicant for a permit shall be reviewed by the building official. If the building official finds that the work described in an application for a permit and the plans, specifications and other data filed therewith conform to the requirements of the Uniform Building Code and other pertinent laws and ordinances, and that the fees specified by the City of Las Animas have been paid, the building official shall issue a permit therefore to the applicant.

**RETENTION OF PLANS:** One set of approved plans, specifications and computations shall be retained by the building official for a period of not less than ninety (90) days from the date of completion of the work covered therein; and one set of approved plans and specifications shall be returned to the applicant, and said set shall be kept on the site of the building or work at all times during which the work authorized thereby is in progress.

## Sales and Use Tax

In addition to the building permit fee please be advised that as per Ordinance No. 468, Ordinance No. 586, Ordinance No. 513 and Resolution No. 3-21 adopted by the City of Las Animas voters, any and all building or construction materials which are purchased outside City limits and Bent County are subject a 5% use/sales tax.

It shall be the responsibility of the person(s) applying for this permit to furnish to the City of Las Animas at the time the application is submitted a pre-payment of the sales/use tax. The prepayment shall be calculated as if 50% of the total project cost constituted building or construction materials. Upon completion of the project the applicant shall make payment in full of any additional use tax due, based on actual material cost. In the event an overpayment of the sales/use tax was made at the time of this application, City of Las Animas, upon being furnished audited figures on actual material costs, will issue a refund within 30 days.

## Certification

I hereby certify that I have read and examined this application for a building permit and confirm the information as provided herein is true and correct to the best of my knowledge. I understand that any electrical and/or plumbing permits required must be secured from the State of Colorado. Further, I acknowledge that any additional sales/use tax which might be due to City of Las Animas on all materials and supplies purchased from outside the City of Las Animas and Bent County shall be paid within ten (10) days after the project is completed. No certificate of occupancy will be issued until after the sales/use tax has been reconciled and paid.

APPLICANT \_\_\_\_\_

DATE OF APPLICATION \_\_\_\_\_

**VALIDITY OF PERMIT:** The issuance or granting of a permit or approval of plans, specifications and computations shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of the Uniform Building Code or of any other ordinance of the jurisdiction. Permits presuming to give authority to violate or cancel the provisions of the Uniform Building Code or other ordinances of the jurisdiction shall not be valid. The issuance of a permit based on plans, specifications and other data shall not prevent the building official from thereafter requiring the correction of errors in said plans, specifications and other data, or from preventing building operations being carried on there under when in violation of this code or of any other ordinances of this jurisdiction.

**EXPIRATION:** Every permit issued by the building official under the provisions of this code shall expire by limitation and become null and void if the building or work authorized by such permit is not commenced within 180 days from the date of such permit, or if the building or work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of 180 days. Before such work can be recommenced, a new permit shall be first obtained to do so, and the fee therefore shall be one half the amount required for a new permit for such work, provided no changes have been made or will be made in the original plans and specifications for such work; and provided further that such suspension or abandonment has not exceeded one year. In order to renew action on a permit after expiration, the permittee shall pay a new full permit fee. Any permittee holding an unexpired permit may apply for an extension of the time within which work may commence under that permit when the permittee is unable to commence work within the time required for good and satisfactory reasons. The building official may extend the time for action by the permittee for a period not exceeding 180 days on written request by the permittee showing that circumstances beyond the control of the permittee have prevented action from being taken. No permit shall be extended more than once.

**SUSPENSION OR REVOCATION:** The building official may, in writing, suspend or revoke a permit issued under the provisions of the Uniform Building Code whenever the permit is issued in error or on the basis of incorrect information supplied, or in violation of any ordinance or regulation or any of the provisions of this code.

**CITY OF LAS ANIMAS  
BUILDING PERMIT APPLICATION  
REQUIRED SUBMITTAL DOCUMENTS**

- 1. SUBMITTAL DOCUMENTS:** Plans, specifications, engineering calculations, diagrams, soil investigation reports, special inspection and structural observation documents shall be submitted in one or more sets with each application for a permit. The building official may require plans, computations and specifications to be prepared by an engineer or architect licensed by the state to practice as such even if not required by state law.

**EXCEPTION:** The building official may waive the submission of plans, calculations, construction inspection requirements and other data if it is found that the nature of the work applied for is such that reviewing of plans is not necessary to obtain compliance with this code.

- 2. PLANS AND SPECIFICATIONS:** Plans and specifications shall be drawn to scale to indicate the location, nature and extent of the work proposed and show in detail that it will conform to the provisions of the Uniform Building Code and all relevant laws, ordinances, rules and regulations.

All ADA requirements are the responsibility of the property owner.

- 3. ARCHITECT OR ENGINEER OF RECORD:** When it is required that documents be prepared by an architect or engineer, the building official may require the owner to engage and designate on the building permit application an architect or engineer who shall act as the architect or engineer of record. If the circumstances require, the owner may designate a substitute architect or engineer of record who shall perform all of the duties required of the original architect or engineer of record. The building official shall be notified in writing by the owner if the architect or engineer of record is changed or is unable to continue to perform the duties. The architect of record shall be responsible for reviewing and coordinating all submittal documents prepared by others, including deferred submittal items, for compatibility with the design of the building.
- 4. DEFERRED SUBMITTALS:** Deferred submittals are defined as those portions of the design which are not submitted at the time of the application and which are to be submitted to the building official within a specified period. Deferral of any submittal items shall have prior approval of the building official. The architect or engineer of record shall list the deferred submittals on the plans and shall submit the deferred submittal documents for review by the building official. Submittal documents for deferred submittal items shall be submitted to the architect or engineer of record who shall review them and forward them to the building official with a notation indicating that the deferred submittal documents have been reviewed and that they have been found to be in general conformance with the design of the building. The deferred submittal items shall not be installed until their design and submittal documents have been approved by the building official.

5. **INSPECTION AND OBSERVATION PROGRAM:** When special inspection is required, the architect or engineer of record shall prepare an inspection program, which shall be submitted to the building official for approval prior to issuance of the building permit. The inspection program shall designate the portions of the work that require special inspection and the name or names of the individuals or firms who are to perform the special inspections, and indicate the duties of the special inspectors. The special inspector shall be employed by the owner, the engineer or architect of record, or an agent of the owner, but not the contractor or any other person responsible for the work. When structural observation is required the inspection program shall name the individuals or firms who are to perform structural observation and describe the stages of construction at which structural observation is to occur. The inspection program shall include samples of inspection reports and provide time limits for submission of reports.

**STATE OF COLORADO  
COLORADO STATE LAW REQUIREMENT  
CARBON MONOXIDE ALARMS**

Requires any existing single-family dwelling, multi-family dwelling and rental properties shall have an operational carbon monoxide alarm installed within ten feet of entrance to each room lawfully used for sleeping purposes or in a location as specified in any building code adopted by the state or any local government entity.

## BUILDING PERMIT FEE SCHEDULE

\$1.00 to \$500.00 - \$15.00

\$501.00 to \$2,000.00 - \$15.00 for the first \$500.00 plus \$2.25 for each additional \$100.00, or fraction thereof, to and including \$2,000.00

\$2,001.00 to \$25,000.00 - \$50.00 for the first \$2,000.00 plus \$10.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00

\$25,001.00 - \$50,000.00 - \$280.00 for the first \$25,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00

\$50,001.00 to \$100,000.00 - \$465.00 for the first \$50,000.00 plus \$4.80 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00

\$100,001.00 to \$500,000.00 - \$720.00 for the first \$100,000.00 plus \$4.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00

\$500,001.00 to \$1,000,000.00 - \$2,320.00 for the first \$500,000.00 plus \$3.60 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00

\$1,000,001.00 and up - \$4,000.00 for the first \$1,000,000.00 plus \$2.40 for each additional \$1,000.00, or fraction thereof