

RFP: Paint and Connect

Proposal Due Date: April 10, 2023

City of Las Animas

**Project Overview:** The City of Las Animas is looking for a team of individuals to organize and run a house rehabilitation program over the duration of a week in the summer of 2024.

**Project Goals:**

- To contribute to the City of Las Animas' efforts in house rehabilitation.
- Complete various painting and building projects for 15-18 homes

**Scope of Work:**

- Conduct site visits with homeowners and complete scope of work for each site
- Review scope of work with the program coordinator from the city, select homes and projects that can be completed in a week
- Recruit 50 – 100 volunteers
- Order supplies and materials
- Collect ladders from the surrounding community, label with homeowner name and address
- Organize stay accommodations and meals for volunteers
- Organize a team of 3-4 people to cook meals
- Conduct safety trainings for all volunteers
- Organize volunteers onto sites
- Manage and ensure all projected tasks are completed within the week
- Conduct team meetings every night to review work accomplished, and work that needs to be done.
- Ensure cleanup of all sites, removal of trash, and collect documentation of homeowner satisfaction
- Return ladders to the surrounding community
- Return unused supplies
- Keep track of all expenses

**Project Dates:** TBD, summer of 2024

**Budget Amount:** \$22,000

**Contact:** City of Las Animas

**Phone Number:** 719-456-0422